

Wickham Bishops Parish Council

Parish Councillors

I D Wardrop (Chairman)
Mrs A Mickelsen (Vice Chair)
H M Bass
P J Bates
P D Layley
S Morgan
C Nappo
J Williams



Winner Best Kept Village 2009, 2015
3rd Place Essex Village of the Year 2015
www.wickhambishopsparishcouncil.org

Parish Clerk







Mrs L A Bailey
Wickham Bishops Parish Council
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30th April 2025

The Public and Press are invited, and all Councillors are summoned, to attend the forthcoming Statutory Annual Meeting of Wickham Bishops Parish Council to be held on **Tuesday 6th May 2025 at 7.30pm** in the Village Hall Boardroom where the under-mentioned business is proposed to be transacted.

Lorraine A Bailey, Parish Clerk

AGENDA Statutory Annual Meeting of Wickham Bishops Parish Council to be held on Tuesday 6th May 2025 at 7.30pm	
Item	Subject  = decision(s) to be made
25/093 	Election of Chairman To elect a chairman and receive their signed Declaration of Acceptance
25/094 	Appointment of Vice Chairman To appoint a Vice Chairman
25/095	Those Present and Apologies for Absence To receive and accept apologies for absence.
25/096 	Declaration of Interests and Compliance with the Ethical Framework To receive from Councillors any Disclosable Pecuniary Interests and Non-Pecuniary Interests relating to matters to be considered at the meeting.
25/097	Council Reports for 2024/25
25/098 	Appointment of Members to Committees and Specific Responsibilities
25/099 	Approval of Minutes To approve Minutes of the Parish Council Meeting held on 1 st April 2025 To note Minutes of the Planning Committee Meeting held on 22 nd April 2025
25/100	Chairman's Report
25/101	Clerk's Report
25/102	Public Forum - a maximum of 15 minutes with no more than 3 minutes per person Chairman to suspend the meeting to allow the public to make representations on agenda items

<p>25/103</p> 	<p>Planning Applications and Decisions <i>Applications are circulated to all Councillors, prior to publication of the agenda, for study ahead of the meeting. Copies may be obtained from the District Council's website.</i></p> <p><u>To agree a response to the following Application:</u></p> <p>25/00284/FUL Berwick House, (adj to Five Corners) Maypole Road S73A application for erection of garden room (retrospective)</p> <p><u>To note the following decisions made by MDC:</u></p> <p>25/00118/VAR Wickham Art Barn, Station Road Variation of Condition 2, 24/00558/VAR to allow for increased length of garden room and new openings. APPROVED</p> <p>25/00141/FUL Land at 35 Church Road Detached two storey 4-bed house. REFUSED</p>
<p>25/104</p> 	<p>Traffic Calming & Highway Matters</p> <ul style="list-style-type: none"> • Advanced notice of forthcoming road works & temporary closure of Langford Road, Heybridge • Connexin – To note future installation of IoT (Internet of Things) gateways • H Bar markings, Great Totham Road – PC to consider making application to SEPP • Problems with parking on Wellands, close to junction with Witham Road • Community Speed Watch – update on continuation
<p>25/105</p>	<p>District Councillor Report To receive a report from District Councillor Morgan</p>
<p>25/106</p>	<p>County Councillor Report To receive a report from County Councillor Durham</p>
<p>25/107</p>	<p>Co-option to fill current vacancy for Councillor To consider application received and consider co-option Candidate to make their Declaration of Acceptance if successfully co-opted</p>
<p>25/108</p> 	<p>Finance</p> <ul style="list-style-type: none"> • To note Clerk's Annual Appraisal and agree to pay £500 for additional hours worked • To note bank balances and agree list of payments for the month
<p>25/109</p> 	<p>Approval of Annual Governance Statement To agree and the Chairman to sign Section 1 of the Annual Return</p>
<p>25/110</p> 	<p>Approval of Annual Accounting Statement To agree and the Chairman to sign Section 2 of the Annual Return</p>
<p>25/111</p> 	<p>To receive Internal Auditor's Report for 2024/25 and note recommendations (if any)</p>
<p>25/112</p> 	<p>To agree the period (dates) for the Exercise of Public Rights</p>
<p>25/113</p>	<p>Progress Reports from Councillors – no decisions required</p> <ul style="list-style-type: none"> • Pant & Blackwater Restoration Plan – public consultation due, update circulated (Cllr Bass) • Six Walks Footpath Booklet
<p>25/114</p> 	<p>Correspondence</p> <ul style="list-style-type: none"> • Invitation from GTPC to VE Day Beacon Lighting, Thursday 8th May 9.30pm • Chantry Grove residents - enquiry re wildlife friendly open spaces • Bench – Blacksmiths Lane/Church Road, email from resident • Invitation from Vistry Group to Grand Opening, Skills Academy, 14th May 11am – 2pm

25/115 	Parish Council Surgeries <ul style="list-style-type: none"> • Note April surgery requests (if any) and consider action if required • Saturday 17th May Surgery - agree attendance
25/116	General Village News and Events to Note <ul style="list-style-type: none"> • Biodiversity Working Group, Rainbow Field – Saturday 10th May 9.30am
25/117	Date of Next Meetings: Parish Council Meeting, Tuesday 3 rd June 2025, 7.30pm, Village Hall Boardroom Parish Council Meeting, Tuesday 1 st July 2025, 7.30pm, Village Hall Boardroom
25/118	Close of Meeting