

# Wickham Bishops Parish Council

## Parish Councillors

I D Wardrop (Chairman)  
Mrs A Mickelsen (Vice Chair)  
H M Bass  
P J Bates  
P D Layley  
S Morgan  
C Nappo  
J Williams



Winner Best Kept Village 2009, 2015  
3<sup>rd</sup> Place Essex Village of the Year 2015  
[www.wickhambishopsparishcouncil.org](http://www.wickhambishopsparishcouncil.org)

## Parish Clerk






Mrs L A Bailey  
Wickham Bishops Parish Council  
The Village Hall  
Church Road  
Wickham Bishops  
Essex  
CM8 3JZ  
07542 190176












[info@wickhambishopsparishcouncil.org](mailto:info@wickhambishopsparishcouncil.org)



27<sup>th</sup> March 2025

The Public and Press are invited, and all Councillors are summoned, to attend the forthcoming meeting of Wickham Bishops Parish Council to be held on **Tuesday 1<sup>st</sup> April 2025 at 7.30pm** in the Village Hall Boardroom where the under-mentioned business is proposed to be transacted.

Lorraine A Bailey, Parish Clerk

<b>AGENDA</b> <b>Meeting of Wickham Bishops Parish Council</b> <b>to be held on Tuesday 1<sup>st</sup> April 2025 at 7.30pm</b>	
Item	Subject  = decision(s) to be made
25/067	<b>Those Present and Apologies for Absence</b> To receive and accept apologies for absence.
25/068 	<b>Declaration of Interests and Compliance with the Ethical Framework</b> To receive from Councillors any Disclosable Pecuniary Interests and Non-Pecuniary Interests relating to matters to be considered at the meeting.
25/069 	<b>Approval of Minutes</b> To approve Minutes of the Parish Council Mtg held on 4 <sup>th</sup> March 2025
25/070	<b>Chairman's Report</b>
25/071	<b>Clerk's Report</b>
25/072	<b>Public Forum - a maximum of 15 minutes with no more than 3 minutes per person</b> Chairman to suspend the meeting to allow the public to make representations on agenda items
25/073  	<b>Planning Applications and Decisions</b> <i>Applications are circulated to all Councillors, prior to publication of the agenda, for study ahead of the meeting. Copies may be obtained from the District Council's website and offices.</i>  <u>To agree a response to the following Applications:</u>  <a href="#">25/00141/FUL Land at 35 Church Road</a> Construction of a detached 2 storey 4-bed house.  <a href="#">25/00171/HOUSE Elm Villas, 14 Church Road</a> Single storey side extension with 2 roof lights.  <u>To note the following Claim for Lawful Development Certificate:</u>  <b>25/00217/LDP Ravello, Maypole Road, Great Totham</b> Proposed single storey side extension.

	<p><u>To note the following decisions made by MDC:</u></p> <p><b>24/00744/FUL Land adj Fieldway, Station Road</b> Vineyard building with 1<sup>st</sup> floor offices. <b>APPROVED</b></p> <p><b>24/00994/NMA Little Hill Farm, Mope Lane</b> Amendment to first floor windows 21/01327/FUL <b>APPROVED</b></p> <p><b>25/00034/HOUSE 27 Holt Drive</b> Two storey front extension, single storey rear extension and alterations to fenestration. <b>APPROVED</b></p> <p><b>25/00035/LDP 7 Arbour Lane</b> Claim for Lawful Development for proposed single storey rear extension. <b>REFUSED</b></p>
25/074 	<b>Mature Oak tree in Grange Road – consider suggestion of applying for TPO</b>
25/075 	<b>Land rear of 9 Church Road – any further correspondence and possible action</b>
25/076 	<b>Housing Needs Survey - Consider and agree method of sharing survey findings</b>
25/077 	<p><b>Traffic Calming &amp; Highway Matters</b></p> <ul style="list-style-type: none"> <li>• Report following meeting with Westcombe Park developers to discuss closure of B1018/19 for new roundabout etc (Cllrs Bass, Layley &amp; Wardrop)</li> <li>• Consideration of 20mph limit through the village</li> <li>• Pothole on dropped kerb to One Stop</li> <li>• To note review of LHP system and that no current schemes will be progressed</li> </ul>
25/078 	<b>Community Speed Watch - recent developments affecting continuation</b>
25/079 	<b>Boundary Review – consider whether there is a need for a community governance review</b> (deadline to advise MDC, end April)
25/080 	<p><b><u><a href="#">ECC Consultation – Establishing a Mayoral Combined County Authority in Greater Essex</a></u></b></p> <p>To consider and agree a response (deadline 13<sup>th</sup> April 2025)</p>
25/081	<b>District Councillor Report</b> To receive a report from District Councillor Morgan
25/082	<b>County Councillor Report</b> To receive a report from County Councillor Durham
25/083 	<b>Suggestion to BHSA of joint annual meeting/parish assembly &amp; litter pick – consider response</b>
25/084 	<b>Parish Council Annual Report – discuss alternative methods of circulating</b>
25/085 	<b>Finance</b> To note bank balances and agree list of payments for the month
25/086 	<b>Tree Warden standing down – consider replacement</b>
25/087	<p><b>Progress Reports from Councillors – <i>no decisions required</i></b></p> <ul style="list-style-type: none"> <li>• Pant &amp; Blackwater Restoration Plan – public consultation due, update circulated (Cllr Bass)</li> <li>• Six Walks Footpath Booklet</li> </ul>

<b>25/088</b> 	<b>Correspondence</b> <ul style="list-style-type: none"> <li>• Recruitment of a Team Vicar for WB, Little Braxted, Great &amp; Little Totham &amp; Goldhanger</li> <li>• Suggestion from resident regarding defibrillators, location, basic training etc</li> <li>• Land encroachment rear of Finch's and Handleys Lane</li> <li>• Email from The Bear regarding noticeboard location</li> <li>• MDC request re brownfield sites in the village</li> </ul>
<b>25/089</b> 	<b>Parish Council Surgeries</b> <ul style="list-style-type: none"> <li>• Note March surgery requests (if any) and consider action if required</li> <li>• Consider April surgery (Saturday 19<sup>th</sup> April is Easter weekend)</li> </ul>
<b>25/090</b>	<b>General Village News and Events to Note</b>
<b>25/091</b>	<b>Date of Next Meetings:</b> Village Litter Pick Saturday 26 <sup>th</sup> April 2025, 11am at the Library Statutory Annual PC Meeting, Tuesday 6 <sup>th</sup> May 2025, 7.30pm, Village Hall Boardroom Parish Council Meeting, Tuesday 3 <sup>rd</sup> June 2025, 7.30pm, Village Hall Boardroom
<b>25/092</b>	<b>Close of Meeting</b>