

Wickham Bishops Parish Council

Parish Councillors

I S F MacGregor (Chairman)
 Mrs A Mickelsen (Vice Chairman)
 H M Bass
 P J Bates
 Mrs R Johnson
 S J Nicholas
 Mrs R M Pink CBE
 B F Sayers
 I D Wardrop



Winner Best Kept Village 2015 Class 3
 3rd Place Essex Village of the Year 2015
www.wickhambishopsparishcouncil.org

Parish Clerk

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MINUTES of Extraordinary Parish Council Meeting held on Tuesday 4th August at 7.30pm in the Village Hall Boardroom	
Item	Subject
15/145	<p>Those Present and Apologies for Absence In the chair: Cllr Mickelsen Present: Cllrs Bass, Bates, Johnson, Sayers and Wardrop; the Clerk. Apologies for absence were accepted from Cllrs MacGregor, Nicholas and Pink. There were two members of the public present.</p>
15/146	<p>Declaration of Interests and Compliance with the Ethical Framework There were no Declarations of Interest.</p>
15/147	<p>Approval of Minutes Resolved: that the minutes of the Parish Council meeting held on 7th July 2015 be approved as a true record. Proposed Cllr Wardrop, seconded Cllr Sayers.</p>
15/148	<p>Reports on Progress of Previous Minutes' Items 15/016 The Tiptree Road hedge can now be scheduled for trimming. Action: Cllr Bass to request the Highways Rangers attend to the overgrowth.</p> <p>15/098 Quotes from two local handymen for bench refurbishment are awaited. Action: The Clerk to make a recommendation to the Parish Council at the next meeting.</p> <p>15/141 The Chairmen's Board unveiling is proposed to follow the Surgery on 26th September at noon. The Boardroom and hallway will be available and drinks and nibbles will be required. Action: Cllr Johnson to obtain costs for and provide the refreshments. Action: The Clerk to confirm the room booking, create invitations and add the proposed s.137 expenditure for approval at the 1st September meeting.</p>
15/149	<p>Chairman's Report Chairman Mickelsen reported that the BHSA fun-day set for 9th August has been cancelled. The BHSA plans instead to support the 31st August village picnic by loaning sports and games equipment for picnickers to enjoy. The Brownies will also be providing play equipment.</p> <p>The Chairman was pleased to report that Wickham Bishops was class winner in the 2015 Best Kept Village competition and placed third overall in the Essex Village of the Year competition. Action: Councillors and members of the public are asked to suggest ideas on which to spend the £200 prize money. Action: The Clerk to add the achievements to the Parish Council's headed correspondence.</p> <p>Councillors were informed that sadly a member of the public had suffered a broken ankle when</p>

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	<p>tripping in a previously-unknown hole in the grass at Box Iron Corner. The hole was immediately reported to the landowners Essex County Council, and temporarily filled.</p> <p>Countryside Properties and BlackHat plan to update Councillors on the North Heybridge Garden Suburb proposal at the 1st September full council meeting.</p>
15/150	<p>Clerk's Report The Clerk confirmed that EALC Councillor training had been arranged for 17th November.</p> <p>Advertising for the picnic was well underway with each child at Great Totham Primary School taking home a flyer and the A3 boards appearing around the village. Prizes for the fancy dress competition had arrived.</p> <p>The annual VAT reclaim for £348.75 had been received.</p> <p>The clerk reported on her attendance at the Clerks' Forum on 14th July. Presentations included MDC's pilot project on enforcement in relation to ditches and waterways. This was thought to be of particular interest to Wickham Bishops residents and so the Clerk compiled a short article explaining householders' riparian rights, which will be appearing in the Parish magazine in September. Other presentations included Public Rights of Way and Neighbourhood Planning.</p> <p>There has been limited response from PC Keene and PS Morley regarding Wickham Bishops Street Meets and no explanation forthcoming regarding the PCSO's attendance at these events.</p>
15/151	<p>Public Forum A member of the public stated that the tree, subject of WTPO/MAL/15/00782 at 11 Leigh Drive due for discussion under item 15/152, was overhanging the roof of the dwelling and had some dead branches in need of attention. The resident provided photographs.</p>
15/152	<p>Planning Applications and Decisions Cllr Bass refrained from voting on the following planning applications due to the potential for him to vote at the District Council planning meeting.</p> <p>Applications:</p> <p>WTPO/MAL/15/00782 11 Leigh Drive Wickham Bishops No letters of objection had been received. Resolved: the Parish Council recommended APPROVAL with condition that a registered Tree Surgeon carry out the work. Proposed Cllr Sayers, seconded Cllr Johnson.</p> <p>OUT/MAL/15/00636 Little Hill Farm Mope Lane Wickham Bishops No letters of objection had been received. The Parish Council noted that the application site lies outside the settlement boundary of Wickham Bishops and approval would be contrary to Submission LDP Policy S8 – <i>Settlement Boundaries and the Countryside</i> and to Adopted RLP Policy S2 – <i>Development Outside Development Boundaries</i>. The Parish Council considered that the application would constitute sub-division of the plot and did not appear to be an in-fill development. The proposed dwelling would have a material impact upon the amenity of the adjacent dwelling, Little Hill Farm. For these reasons the application was considered to contravene Submission LDP Policy H4 – <i>Effective Use of Land</i> and Adopted RLP Policy H2 – <i>Infilling Housing in the Countryside</i>. It was suggested that the existing tennis court fencing had little impact upon the view along Mope Lane. Replacement of the court with a dwelling would therefore adversely affect the</p>

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	<p>street-scene contrary to Submission LDP Policy D1 – <i>Design Quality and Built Environment</i> and Adopted RLP Policies CC6 – <i>Landscape Protection</i>, CC7 – <i>Special Landscape Areas</i> and BE1 – <i>Design of New Development and Landscaping</i>.</p> <p>Finally, it was noted that a relevant nearby proposal had recently been refused for failing to meet the requirements of the National Planning Policy Framework and Submission LDP Policy S1 – <i>Sustainable Growth</i> for its lack of sustainability credentials.</p> <p>Resolved: the Parish Council recommended REFUSAL. Proposed Cllr Sayers, seconded Cllr Wardrop.</p> <p>A member of the public left the meeting.</p> <p>HOUSE/MAL/15/00744 2 Birch Rise Wickham Bishops</p> <p>No letters of objection had been received.</p> <p>The Parish Council noted that the amended application would produce a smaller window than that already approved.</p> <p>Resolved: the Parish Council recommended APPROVAL. Proposed Cllr Sayers, seconded Cllr Johnson.</p> <p>Appeals:</p> <p>FUL/MAL/14/00953 Land East of Hornbeams Blue Mills Hill Wickham Bishops</p> <p>No further letters of objection had been received.</p> <p>The Parish Council had no further comments to make on this application.</p> <p>The weekly decision lists were noted. It was further noted that application LBC/MAL/15/00217 High Hall Blacksmiths Lane Wickham Bishops had been approved by MDC.</p>
<p>15/153</p>	<p>Parishioner Notification of Relevant Planning Applications</p> <p>Resolved: the Parish Council will resume putting cards through the doors of dwellings adjacent and nearby to planning application sites, notifying residents of the upcoming meeting at which the Parish Council or its Planning Committee will be discussing the application. The Clerk will notify applicants by email or telephone. Proposed Cllr Mickelsen, seconded Cllr Wardrop. Councillors will agree a system for sharing the task of delivering the cards at the 1st September meeting; in the interim Cllr Johnson would notify the neighbours of the applications to be discussed on 14th August and 1st September.</p> <p>Action: <i>Cllr Johnson to review the card design.</i></p> <p>A member of the public left the meeting.</p>
<p>15/154</p>	<p>Finance</p> <p>The balances were noted and the list of payments agreed.</p> <p>Action: <i>the Clerk to ask Little Braxted Parish Council whether the war memorial would need cleaning in this financial year.</i></p> <p>Action: <i>the Clerk to ask MDC whether any money would be forthcoming towards grass-cutting.</i></p> <p>Action: <i>Cllr Sayers to seek advice on whether the Wickham Bishops sign needs refurbishment.</i></p>
<p>15/155</p>	<p>Monthly Councillor Surgeries</p> <p>There was one attendee at the 25th July Surgery who expressed thanks to the Parish Council in arranging for the drains to be fixed at the corner of Wellands and Witham Road.</p> <p>Surgery attendees on 26th September were confirmed as Cllrs Mickelsen and Wardrop.</p> <p>Action: <i>the Clerk to confirm the room booking with the BHSA.</i></p>

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15/156	<p>Progress Reports from Committees and Councillors – No Decisions Required</p> <p>Cllr Wardrop reported that he was completing the Parish Council’s entry form to the Council of the Year competition.</p> <p>Cllr Bass advised that MDC’s Standards Board was missing one of its two Parish Councillors on the Committee. Cllr Wardrop would be willing to be nominated for the role.</p> <p>In the absence of a permanent appointee as Editor of the parish magazine, Cllr Bates stated that he would be Acting Editor until January 2016.</p>
15/157	<p>Dates of Next Meetings</p> <p>Friday 14th August 2015 Planning Committee Meeting at 11.30am Tuesday 1st September 2015 Full Council Meeting at 7.30pm</p>
15/158	<p>Close of Meeting 9.24pm</p> <p>Items for September agenda:</p> <ul style="list-style-type: none"> - Countryside Properties / BlackHat NHGS presentation - Allocation of workload of delivering planning application notification cards - Further agenda items for consideration to the Chairman and Clerk by Friday 21st August <p>Items for future agendas:</p> <ul style="list-style-type: none"> - Neighbourhood Plan

Notice is hereby given that, should there be plans to discuss, a Planning Meeting will be heard on **Friday 14th August 2015** at 11.30am in the Village Hall Boardroom. Members of the public are welcome to attend. **Please Note** plans to be discussed will be listed on the Parish Council notice board (outside One Stop) prior to the meeting.