

Wickham Bishops Parish Council

Parish Councillors:

I S F MacGregor (Chairman)
 Mrs A Mickelsen (Vice Chairman)
 H M Bass
 P J Bates
 Mrs R Johnson
 S J Nicholas
 Mrs R M Pink CBE
 B F Sayers
 I D Wardrop



Parish Clerk:

Mrs L J Rowland
 Wickham Bishops Parish Council
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MINUTES	
Of Parish Council Meeting held on Tuesday 6th January at 7.30 pm in the Village Hall Boardroom	
Item	Subject
15/001	<p>Those Present and Apologies for Absence</p> <p>In the chair: Cllr MacGregor</p> <p>Present: Cllrs Bass, Bates, Johnson, Mickelsen, Pink, Sayers and Wardrop; the Clerk</p> <p>Apologies for Absence were accepted from Cllr Nicholas. There were no members of the public or press present.</p>
15/002	<p>Declaration of Interests and Compliance with the Ethical Framework</p> <p>There were no Declarations of Interests.</p>
15/003	<p>Approval of Minutes</p> <p>Resolved: that the minutes of the Parish Council meeting held on 2nd December 2014 be approved as a true record. Proposed Cllr Mickelsen, seconded Cllr Wardrop.</p> <p>Resolved: that the minutes of the Planning Committee meeting held on 12th December 2014 be approved as a true record. Proposed Cllr Mickelsen, seconded Cllr Wardrop.</p>
15/004	<p>Reports on Progress of Previous Minutes' Items</p> <p>14/195 It was noted that the ICO registration had been noted on the website. Item closed.</p> <p>14/235 The Clerk reported that four high visibility vests had been purchased and would be suitable for litter picks around the village. Item closed.</p> <p>14/239 The Parish Council's interest in being represented on a Community Liaison Panel for North Heybridge Garden Suburb has been noted by MDC. Item closed.</p>
15/005	<p>Chairman's Report</p> <p>The Chairman thanked Cllr Bass for hosting an informal gathering of Parish Councillors and Clerk over the festive period, and for escalating the concerns over the Witham Road/Wellands junction flooding with ECC.</p> <p>The Chairman reported that ECC had agreed to offer the air raid shelter to the Parish Council at a peppercorn rent and was now looking for a suitable solicitor to manage the legal contract.</p> <p>Action: <i>Parish Councillors to provide contact details to the Chairman of local solicitors.</i></p>

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15/006	<p>Clerk's Report</p> <p>The Clerk reported that the Precept request had been submitted to MDC, and that a letter had been sent to the EALC confirming that a policy on publication of photographs had been adopted.</p> <p>The outstanding VAT claim has been held up due to staffing changes at HMRC and is hoped to be paid soon.</p> <p>A further letter of support for a future planning application on Mope Lane had been received.</p>
15/007	<p>Correspondence Requiring Decisions:</p> <p>There was no correspondence requiring a decision.</p>
15/008	<p>General Correspondence to Note:</p> <p>An invitation for Parish Councillors to view Countryside's latest plans for the North Heybridge Garden Suburb development had been received; there will be a public presentation later on the same day, being the 15th January, after 4pm at Drapers Farm Sports Club, Heybridge.</p>
15/009	<p>Policing & Neighbourhood Watch</p> <p>The Clerk reported that she had followed up with PCSO Hayden regarding the dates of Street Meets and Community Engagement events and hoped to receive a reply soon.</p> <p>The Clerk read out a report from the Neighbourhood Watch Co-ordinator stating that other than the theft of some Christmas garden decorations, there was little crime of note in Wickham Bishops in the previous month.</p> <p>It was reported that a resident of Grange Road who had recently had his trailer stolen, had received notification from the Police three days later that the crime file was closed and should the trailer be recovered by the Police he would be liable for a £150 recovery charge.</p> <p>Action: <i>Cllr Bass to discuss with CI Alan Cook at their next meeting.</i></p>
15/010	<p>Public Forum</p> <p>There were no members of the public present.</p>
15/011	<p>Planning Applications and Decisions</p> <p>Cllr Bass refrained from voting on the following planning application due to the potential for him to vote at the District Council planning meeting.</p> <p>Application: HOUSE/MAL/14/01173 6 Wooldridge Place Wickham Bishops CM8 3LW</p> <p>No letters of objection have been received.</p> <p>It was noted that overlooking of a neighbouring garden could be possible from the proposed new window in the side elevation plans.</p> <p>Resolved: that the Parish Council recommends APPROVAL with the following condition: - Fixed, obscure glazing to be used in the new window in the master bedroom on the second floor.</p> <p>The weekly decision lists were noted. It was further noted that application FUL/MAL/01144 Hintlesham House Back Lane had been refused by MDC.</p>

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15/012	<p>District Council Report</p> <p>The District Councillor reported that concerns had been escalated with ECC regarding three sites of flooding in the village; these being the Witham Road/Wellands junction, Kelvedon Road/Great Totham Road crossroad and Station Road downhill from the junction with Wickham Hall Lane.</p> <p>Further highways flood alleviation is due to begin on January 12th on Mope Lane.</p> <p>The missing Wickham Bishops sign on Station Road has been reported to ECC.</p> <p>An update on personnel changes at MDC was provided.</p>
15/013	<p>EALC Report</p> <p>Cllr Pink gave an update on her roles on the Personnel and Finance committees at the EALC.</p>
15/014	<p>Finance</p> <p>The balances were noted and the list of payments agreed.</p>
15/015	<p>Policy Approval: Retention of Documents</p> <p>Resolved: that the Parish Council would approve and adopt the proposed Documents Retention policy. Proposed Cllrs Sayers, seconded Cllr Wardrop.</p>
15/016	<p>Progress Reports from Committees and Councillors – No Decisions Required</p> <p>There will be a presentation on Community Emergency Planning at the February general meeting.</p> <p>Cllr Wardrop has been helping Maldon Town Council in setting up a Speedwatch initiative. Wickham Bishops Speedwatch team carried out 81 checks in 2014, recording 921 vehicles exceeding the speed limit. All details have been passed to the Police.</p> <p>There has been some delay over agreeing the initial meeting to plan local highways improvement requests, jointly with Great Totham Parish Council. Feedback is due on Wickham Bishops' LHP requests which were due to be discussed by the LHP Panel on December 5th 2014.</p> <p>It was reported that an overgrown hedge on Tiptree Road is causing an obstruction. Action: <i>Cllr Bass to raise the issue with the Highways Rangers.</i></p> <p>Cllr Mickelsen presented mock-ups of the new trestle bridge information board displays. Councillors praised the high quality of the work and thanked Cllr Mickelsen for her involvement. Action: <i>The Clerk to write to Mrs. Nina Mooney expressing the Parish Council's gratitude.</i></p> <p>It was noted that the BHSa was carrying out drainage work on Handley's Lane and it was an appropriate time for the Parish Council to consider resurfacing works. Action: <i>Cllr Sayers to investigate feasibility and possible costs of resurfacing.</i></p>
15/017	<p>General Village News</p> <p>The recent drainage works by Anglian Water on The Street were discussed and have prompted interest in the plans for further water and sewerage works. Action: <i>The Clerk to invite Anglian Water to present an overview of the local system and future plans at an upcoming Parish Council meeting.</i></p> <p>It was noted that the car park at The Mitre was beginning to break up around the recently filled</p>

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	<p>potholes.</p> <p>Mobile phone reception around the village was recorded as being poor in all areas. The recent announcement of a further £5bn network investment to improve rural coverage was discussed. It was thought that Wickham Bishops may be targeted for improved coverage due to the arrival in December of fibre broadband in the village.</p> <p>Action: <i>The Clerk to provide further information and to monitor the proposals.</i></p> <p>Parish Councillors have been invited to the installation of St. Bartholomew's new vicar.</p>
15/018	<p>Dates of Next Meetings</p> <p>Friday 16th January 2015 Planning Committee Meeting at 11.30am Tuesday 3rd February 2015 Full Council Meeting at 7.30pm</p>
15/019	<p>Close of Meeting 9.42pm</p> <p>Items for February agenda:</p> <ul style="list-style-type: none"> - Approval and adoption of Email policy - Emergency Planning Awareness presentation by Gerry Richardson, MDC - Scheduling of March Councillor Surgery - Any further agenda items for consideration to the Chairman and Clerk by Friday 23rd January <p>Items for future agendas:</p> <ul style="list-style-type: none"> - Salt bag partnership review - June review of Councillor Surgeries

Notice is hereby given that, should there be plans to discuss, a Planning Meeting will be heard on **Friday 16th January 2015** at 11.30 am in the Village Hall Boardroom. Members of the public are welcome to attend.

Please Note any plans to be discussed will be listed on the Parish Council noticeboard (outside One Stop) prior to the meeting.