

# Wickham Bishops Parish Council

*Parish Councillors:*

I S F MacGregor (Chairman)  
 Mrs A Mickelsen (Vice Chairman)  
 H M Bass  
 P J Bates  
 Mrs R Johnson  
 S J Nicholas  
 Mrs R M Pink CBE  
 B F Sayers  
 I D Wardrop



*Parish Clerk:*

Mrs L J Rowland  
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<b>MINUTES</b>	
<b>Of Parish Council Meeting held on Tuesday 7<sup>th</sup> July at 7.30pm in the Village Hall Boardroom</b>	
<b>Item</b>	<b>Subject</b>
<b>15/125</b>	<p><b>Those Present and Apologies for Absence</b>  <b>In the chair:</b> Cllr MacGregor  <b>Present:</b> Cllrs Bates, Johnson, Mickelsen, Pink, Sayers and Wardrop; the Clerk.            Apologies for absence were accepted from Cllr Bass and Cllr Nicholas.            There were no members of the public present.</p>
<b>15/126</b>	<p><b>Declaration of Interests and Compliance with the Ethical Framework</b>            Cllrs Bates and Mickelsen declared Non-Pecuniary Interests in item 15/136 application OUT/MAL/15/00461 Rainbow Cottage.</p>
<b>15/127</b>	<p><b>Approval of Minutes</b>  <b>Resolved:</b> that the minutes of the Parish Council meeting held on 2<sup>nd</sup> June 2015 be approved as a true record. Proposed Cllr Johnson, seconded Cllr Mickelsen.  <b>Resolved:</b> that the minutes of the Planning Committee meeting held on 12<sup>th</sup> June 2015 be approved as a true record. Proposed Cllr Sayers, seconded Cllr Johnson.</p>
<b>15/128</b>	<p><b>Reports on Progress of Previous Minutes' Items</b>            15/016 There was no update available regarding the overgrown Tiptree Road hedge.            15/098 No quote has yet been received for refurbishment of the village benches and a second quote is required for comparison. The additional bench in Finch's was reported to be in good condition and not the responsibility of the Parish Council.  <b>Action:</b> Cllr MacGregor to contact a local joiner to obtain a comparable quote.</p>
<b>15/129</b>	<p><b>Chairman's Report</b>            The Chairman was pleased to report that Wickham Bishops had been shortlisted as a finalist in the Essex Village of the Year and Best Kept Village competition, being placed in the top 4 of over 200 villages in Essex. A presentation was made to the judges on 24<sup>th</sup> June by members of the Parish Council, BHSA and the public. The Chairman would be attending the RCCE AGM the following evening when the winners would be announced.</p>

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<b>15/130</b>	<p><b>Clerk's Report</b></p> <p>The Clerk stated that all the necessary documents had been added to the website in June, ensuring that the Parish Council was compliant with the new Transparency Code legislation.</p> <p>BT confirmed that the telephone box outside One Stop is not on their list to be removed so adoption by the Parish Council is not needed at this time.</p> <p>The Councillor training course is expected in October and planning is on-going.</p> <p>The Clerk advised that there had been no response to the Parish Council's letters suggesting a hand rail outside One Stop and to Hawthorn Leisure regarding The Mitre, or to the VAT claim for £348.75. A copy of the annual report was sent to the British Library and the village picnic leaflets would be available in the following week.</p> <p>The Clerk will be attending the Clerks' Forum on 14<sup>th</sup> July.</p>
<b>15/131</b>	<p><b>Correspondence Requiring Decisions:</b></p> <p>It was noted that the Parish Council has been monitoring the traffic situation near The Mitre and that the congestion originating from the Car Sales and Garage businesses had been escalated to the District Council.</p> <p><b>Resolved:</b> That the Parish Council will liaise with Great Totham Parish Council if requested on a coordinated approach to improving traffic along Great Totham Road but was not in favour of a one-way system. Proposed Cllr Wardrop, seconded Cllr MacGregor.</p> <p><b>Action:</b> <i>The Clerk to respond to the Great Totham resident advising the Council's decision and current actions.</i></p>
<b>15/132</b>	<p><b>General Correspondence to Note:</b></p> <p>The letter received from the Pensions Regulator regarding automatic enrolment in July 2017 was noted.</p> <p>The email from the family of Les Turnbull keen to refurbish the bench at Box Iron Corner and provide a plaque was recorded.</p> <p>Councillors were reminded that the Revised Preferred Approach to ECC Waste Local Plan is open for consultation to 30<sup>th</sup> July <a href="http://consult.essexcc.gov.uk">http://consult.essexcc.gov.uk</a></p>
<b>15/133</b>	<p><b>Policing &amp; Neighbourhood Watch</b></p> <p>The dates of future street meets were noted:</p> <ul style="list-style-type: none"> <li>- 8<sup>th</sup> July 1pm Street Meet at The Cricket Pavilion, Great Braxted</li> <li>- 16<sup>th</sup> July 1pm Street Meet at The Cricket Pavilion, Great Braxted</li> <li>- 28<sup>th</sup> July 1pm Street Meet at The Cricket Pavilion, Great Braxted</li> </ul> <p>The Clerk advised that PC Keene and PS Morley wished to be copied on all future communications to PCSO Hayden. There was no explanation for the recent no-shows at the Parish Councillor Surgery or Street Meet.</p> <p>There was no report from Neighbourhood Watch which is now without a local Coordinator.</p>
<b>15/134</b>	<p><b>Public Forum</b></p> <p>There were no members of the public present.</p>

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<b>15/135</b>	<p><b>Bus Parking Near Snows Corner</b></p> <p>Cllr MacGregor reported on the results of a recent Parish Council survey of bus stop and pickup locations in the village, and on the follow-up meeting with an ECC Passenger Transport representative. The school bus stop locations preferred by ECC are outside The Chequers in the morning and opposite in the afternoon and work will now commence to address the issue. The Maldon-bound bus stop at Snows Corner will require further consideration.</p>
<b>15/136</b>	<p><b>Planning Applications and Decisions</b></p> <p>Applications:</p> <p><b>HOUSE/MAL/15/00471 The Gate House Station Road Wickham Bishops</b></p> <p>No letters of objection had been received.</p> <p>The Parish Council noted that there were no near neighbours to the site and considered the application to be unlikely to affect other residents. Concern was expressed over plans to remove a tree.</p> <p><b>Resolved:</b> the Parish Council recommended APPROVAL with condition that no trees were to be removed. Proposed Cllr Sayers, seconded Cllr Johnson.</p> <p><b>LBC/MAL/15/00217 High Hall Blacksmiths Lane Wickham Bishops</b></p> <p>No letters of objection had been received.</p> <p><b>Resolved:</b> the Parish Council recommended APPROVAL. Proposed Cllr Sayers, seconded Cllr Mickelsen.</p> <p><b>FUL/MAL/15/00526 Site adjacent to Ashcroft Kelvedon Road Great Totham</b></p> <p>No letters of objection had been received.</p> <p><b>Resolved:</b> the Parish Council recommended APPROVAL. Proposed Cllr Sayers, seconded Cllr MacGregor.</p> <p><b>OUT/MAL/15/00461 Rainbow Cottage Kelvedon Road Great Totham</b></p> <p>Cllrs Bates and Mickelsen refrained from discussing this application and voting due to their declared Non-Pecuniary Interests.</p> <p>No letters of objection had been received.</p> <p>The Parish Council noted that the site lies outside the village envelope and that development of the site would lead towards coalescence of the village centre with the separate built-up north Kelvedon Road area. Further, it would extend the developed landscape into the rural setting southwards along Kelvedon Road. For these reasons the application was considered to be contrary to the National Planning Policy Framework, Submission LDP Policies S8 – <i>Settlement Boundaries and the Countryside</i> and D1 – <i>Design Quality and Built Environment</i> and RLP Policies S2 – <i>Development Outside Development Boundaries</i> and BE1 – <i>Design of New Development and Landscaping</i>.</p> <p><b>Resolved:</b> the Parish Council recommended REFUSAL. Proposed Cllr Wardrop, seconded Cllr Sayers.</p> <p><b>HOUSE/MAL/15/00579 19 Roots Lane Wickham Bishops</b></p> <p>Two letters of objection had been received.</p> <p>The Parish Council noted that a previous application to extend the dwelling on this site had been refused and an appeal dismissed. The Parish Council considered that the main concerns of the appeal had been insufficiently addressed in this new application and the proposal would still present an overbearing structure to adjacent properties. For these reasons the application</p>

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	<p>was considered to be contrary to the Submission LDP Policy D1 – <i>Design Quality and Built Environment</i> and RLP Policies BE1 – <i>Design of New Development and Landscaping</i> and BE6 – <i>Extensions to Dwellings</i>.</p> <p><b>Resolved:</b> the Parish Council recommended REFUSAL. Proposed Cllr Sayers, seconded Cllr Johnson.</p> <p><b>FUL/MAL/15/00600 Land south of Kelvedon Road Great Totham</b></p> <p>No letters of objection had been received.</p> <p>The Parish Council noted that application proposed three exits onto Kelvedon Road. These would be additional to the new access created at the site adjacent to Ashcroft, north of the proposal location. Kelvedon Road is subject to frequent fast moving traffic and the Parish Council considered the increase in road junctions to be detrimental to user and pedestrian safety. For these reasons the application was considered to be contrary to Submission LDP Policy D1 – <i>Design Quality and Built Environment</i> and RLP Policy BE1 – <i>Design of New Development and Landscaping</i>.</p> <p><b>Resolved:</b> the Parish Council recommended REFUSAL. Proposed Cllr Sayers, seconded Cllr Johnson.</p> <p>The weekly decision lists were noted.</p>
<b>15/137</b>	<p><b>District Council Report</b></p> <p>There was no report from the District Councillor.</p>
<b>15/138</b>	<p><b>EALC Report</b></p> <p>EALC representative Cllr Mrs Pink reported on upcoming meetings of the Finance and Personnel Committees.</p>
<b>15/139</b>	<p><b>Finance</b></p> <p>The balances were noted and the list of payments agreed.</p>
<b>15/140</b>	<p><b>Monthly Councillor Surgeries</b></p> <p>There were no attendees at the 13<sup>th</sup> June Surgery.</p> <p>The dates of the next Surgeries were noted as 25<sup>th</sup> July with Cllrs Pink and Wardrop and 26<sup>th</sup> September.</p>
<b>15/141</b>	<p><b>Progress Reports from Committees and Councillors – No Decisions Required</b></p> <p>Cllr MacGregor gave an update on the Village Picnic plans. Advertising flyers will be printed and distributed via Great Totham Primary School and other village organisations. There will be a 1940s themed Fancy Dress competition for children and war-time inspired music.</p> <p><b>Action:</b> Cllr Bates to include the flyer artwork in the July/August Parish Magazine.</p> <p>The Chairmen’s Board has been delivered and is ready for mounting.</p> <p><b>Action:</b> Cllr Johnson to liaise with the BHS Facilities Manager to arrange the mounting in readiness for an official unveiling following the Surgery on 26<sup>th</sup> September.</p> <p>The Chairman read out a report from Cllr Nicholas on footpath issues and improvements and highways concerns. A handrail, steps and a board walk had been installed on FP3. FP17 appears to have been diverted; this and pavement damage on Longmeads, a pothole on Church Road</p>

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	<p>and road surface damage to Langford Road have all been reported to ECC. A potentially dangerous driveway exit onto Langford Road is under investigation by ECC. Cllr Wardrop reported that parts of FP16 were difficult to travel due to vegetation. <b>Action:</b> <i>Cllrs Nicholas and Wardrop to liaise regarding FP16.</i></p> <p>The overgrown verge on Church Road near the Wellands junction has been trimmed. A dumped paving slab remains, requiring removal. <b>Action:</b> <i>Cllr MacGregor to request the Highways Rangers remove the slab.</i></p> <p>Cllr Wardrop gave an update on traffic calming projects. The Local Highways Panel met recently and several projects are hoped to have been discussed, among them the road narrowing schemes. It was confirmed that near neighbours to the proposed locations would be consulted by ECC should the schemes progress.</p> <p>Cllrs MacGregor and Mickelsen attended an Emergency Planning training course during June.</p>
<b>15/142</b>	<p><b>General Village News</b> There will be a BHSA Family Fun Day on Sunday 9<sup>th</sup> August at the Sports Fields.</p>
<b>15/143</b>	<p><b>Dates of Next Meetings</b> Friday 17<sup>th</sup> July 2015 Planning Committee Meeting at 11.30am Friday 14<sup>th</sup> August 2015 Planning Committee Meeting at 11.30am Tuesday 1<sup>st</sup> September 2015 Full Council Meeting at 7.30pm</p>
<b>15/144</b>	<p><b>Close of Meeting 9.57pm</b> Items for September agenda:</p> <ul style="list-style-type: none"> <li>- Frail Persons' Register</li> <li>- North Heybridge Garden Suburb update</li> <li>- Further agenda items for consideration to the Chairman and Clerk by Friday 21<sup>st</sup> August</li> </ul> <p>Items for future agendas:</p> <ul style="list-style-type: none"> <li>- Neighbourhood Plan</li> </ul>

Notice is hereby given that, should there be plans to discuss, a Planning Meeting will be heard on **Friday 17<sup>th</sup> July 2015** at 11.30am in the Village Hall Boardroom. Members of the public are welcome to attend.

**Please Note** any plans to be discussed will be listed on the Parish Council noticeboard (outside One Stop) prior to the meeting.