

Wickham Bishops Parish Council

Parish Councillors:

I S F MacGregor (Chairman)
 Mrs A Mickelsen (Vice Chairman)
 H M Bass
 P J Bates
 Mrs R Johnson
 S J Nicholas
 Mrs R M Pink CBE
 B F Sayers
 I D Wardrop



Parish Clerk:

Mrs L J Rowland
 Wickham Bishops Parish Council
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MINUTES	
Of Parish Council Meeting held on Tuesday 2nd June at 7.30pm in the Village Hall Boardroom	
Item	Subject
15/104	<p>Those Present and Apologies for Absence In the chair: Cllr MacGregor Present: Cllrs Bass, Bates, Johnson, Mickelsen, Nicholas, Pink, Sayers and Wardrop; the Clerk. There were no members of the public present.</p>
15/105	<p>Declaration of Interests and Compliance with the Ethical Framework There were no Interests declared.</p>
15/106	<p>Approval of Minutes Resolved: that the minutes of the Statutory Parish Council meeting held on 12th May 2015 with amendment: "15/095: ... ECC Highways department had recommended refusal due to insufficient visibility splays." be approved as a true record. Proposed Cllr Mickelsen, seconded Cllr Johnson.</p>
15/107	<p>Reports on Progress of Previous Minutes' Items 15/016 Tiptree Road hedge to be trimmed after the nesting season. Item held over to July. 15/016 LHP request to re-surface the Handley's Lane byway has been submitted. 15/091 LHP request for fingerpost to Sports Fields has been submitted. 15/098 Bench inventory and refurbishment needs have been identified. Action: Cllr MacGregor to contact local joiners.</p>
15/108	<p>Chairman's Report The Chairman had nothing to report since the previous meeting.</p>
15/109	<p>Clerk's Report The Clerk reported that the annual return had been submitted to the external auditor and that the process will complete in September with the publication of the Notice of Completion. The annual VAT reclaim, for £348.75, had also been submitted. The Clerk advised that the annual report prints had been received and were now being distributed around the village by the PCC. One copy will be sent to the British Library.</p>

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	<p>There had been no response from Hawthorne Leisure regarding the potholes appearing in The Mitre's carpark or to clarify their future plans.</p> <p>Action: <i>the Clerk to write a second letter and to query the status of the lease of The Mitre.</i></p>
15/110	<p>Correspondence Requiring Decisions:</p> <p>There was no correspondence requiring a decision.</p>
15/111	<p>General Correspondence to Note:</p> <p>The further letter of objection to FUL/MAL/14/01192 Crabbs Farm was noted.</p> <p>A letter from a parishioner objecting to the cars parked outside the Beacon Hill car sales garage was received.</p> <p>Action: <i>the Clerk to reply advising that the Parish Council is in contact with the garage and car sales businesses to ensure visibility and safety are maintained, whilst acknowledging that the businesses are within their legal rights to use the public road.</i></p>
15/112	<p>Policing & Neighbourhood Watch</p> <p>Upcoming Street Meets at the cricket pavilion in Great Braxted on the 11th, 20th and 29th of June were noted. The planned attendance at the June 13th Councillor Surgery by PCSO Victoria Hayden was recorded.</p> <p>There was no report from the Neighbourhood Watch. No replacement had yet been found for the voluntary NHW Coordinator role.</p>
15/113	<p>Public Forum</p> <p>There were no members of the public present.</p>
15/114	<p>Planning Applications and Decisions</p> <p>Applications:</p> <p>HOUSE/MAL/15/00470 7 Wooldridge Place Wickham Bishops</p> <p>It was observed that neighbouring properties had already been extended. The Parish Council considered the application to be in keeping with the neighbouring properties.</p> <p>Resolved: the Parish Council recommended APPROVAL. Proposed Cllr Sayers, seconded Cllr Nicholas.</p> <p>OUT/MAL/15/00419 Land at Broad Street Green Rd, Maypole Road and Langford Road</p> <p>The application was noted to form part of Maldon District Council's proposed strategic development plan through to 2029. Councillors acknowledged that strategic development would deter development in inappropriate locations throughout the district. It was reported that the staggered road layout planned at the junction of Maypole Road and the new relief road would deter some railway-bound traffic from travelling to Witham station and therefore via Wickham Bishops. Concerns were expressed that further speed management schemes would be needed along Maypole Road and Witham Road.</p> <p>Resolved: the Parish Council recommended APPROVAL with a comment that further traffic mitigation within Wickham Bishops would likely be required. Proposed Cllr Sayers, seconded Cllr Mickelsen.</p> <p>The weekly decision lists were noted.</p>

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	<p>It was also recorded that applications OUT/MAL/15/00220 Barn Hayes 29 Beacon Hill, FUL/MAL/14/01192 Land Adjacent to Crabbs Farm and HOUSE/MAL/15/00155 7 Grange Road had been refused by MDC.</p> <p>FUL/MAL/13/00920 Land at junction of Captains Wood Road and Maypole Road had been allowed by the Planning Inspectorate.</p> <p>Cllr Sayers stated that application FUL/MAL/15/00091 16 School Road Wickham Bishops had been received after publication of the agenda; the new-build application would therefore need to be considered at the Planning Committee meeting on 12th June to meet the consultation deadline.</p> <p>Resolved: FUL/MAL/15/00091 would be considered by the Planning Committee. Proposed Cllr Sayers, seconded Cllr Johnson.</p>
15/115	<p>District Council Report</p> <p>The District Councillor gave an update on the status of the LDP and the hope that the Planning Inspector would allow the strategic residential planning policies to be adopted.</p> <p>Cllr Bass thanked the public and Councillors for their support in his recent re-election and stated that he had been appointed Vice-Chairman of the District Council and Chairman of the NW Planning Committee.</p> <p>The District Councillor urged members of the public to contact him if they had experienced problems receiving postal ballot papers for the election.</p>
15/116	<p>EALC Report</p> <p>Cllr Pink had attended Finance Committee meetings during May and produced the latest training timetable. Attention was drawn to the possibility of hosting local training tailored to Councillors.</p> <p>Action: <i>Councillors to email the Clerk with their preferred course modules and the Clerk to arrange local training.</i></p>
15/117	<p>Finance</p> <p>The balances were noted and the list of payments agreed.</p>
15/118	<p>Monthly Councillor Surgeries</p> <p>The 23rd May Surgery report was given. There were two sets of visitors with five queries. Attendees for the Surgery on Saturday 13th June 11.00am to noon are Cllrs MacGregor and Mickelsen with PCSO Vicky Hayden.</p> <p>The date and attendees of the next Surgery was noted as 25th July with Cllrs Pink and Wardrop.</p>
15/119	<p>Approval of Risk Assessment</p> <p>Resolved: the annual Risk Assessment report was approved and adopted. Proposed Cllr MacGregor, seconded Cllr Sayers.</p>
15/120	<p>Village Picnic Planning</p> <p>Resolved: that the biennial village picnic, to be held on Monday 31st August from 12 noon on the sport fields behind Rainbow field, will have a VE/VJ day theme. The BHSA's request to combine the annual BHSA fundraising fête with the picnic would be declined. Proposed Cllr Sayers, seconded Cllr Pink.</p>

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15/121	<p>Progress Reports from Committees and Councillors – No Decisions Required</p> <p>Cllr Wardrop gave a brief update on the latest traffic calming measures. The LHP request for a mobile Speed Indicating Device (Smiley Face) and six mounting poles around the village has been approved; road narrowing and white gates at village entry points are under consideration by ECC.</p> <p>The issues reported along Langford Road had been investigated by Cllr Nicholas. The dip in the road and the new access from Wickham Grove onto Langford Road both appeared hazardous and have been reported to ECC Highways.</p>
15/122	<p>General Village News</p> <p>It was reported that elderly residents had complained that the ramp up to One Stop doorway was difficult and hazardous to use due to there being no handrail present. Some residents felt it made accessing the Post Office difficult.</p> <p>Action: <i>the Clerk to write to One Stop highlighting the complaints and requesting that One Stop considers installing a handrail.</i></p>
15/123	<p>Dates of Next Meetings</p> <p>Friday 12th June 2015 Planning Committee Meeting at 11.30am Tuesday 7th July 2015 Full Council Meeting at 7.30pm</p>
15/124	<p>Close of Meeting 10.13pm</p> <p>Items for July agenda:</p> <ul style="list-style-type: none"> - Frail Persons' Register - Further agenda items for consideration to the Chairman and Clerk by Friday 26th June <p>Items for future agendas:</p> <ul style="list-style-type: none"> - Neighbourhood Plan - Opportunity to adopt the red telephone box from BT

Notice is hereby given that, should there be plans to discuss, a Planning Meeting will be heard on **Friday 12th June 2015** at 11.30am in the Village Hall Boardroom. Members of the public are welcome to attend.

Please Note any plans to be discussed will be listed on the Parish Council noticeboard (outside One Stop) prior to the meeting.