

Wickham Bishops Parish Council

Parish Councillors:

I S F MacGregor (Chairman)
 Mrs A Mickelsen (Vice Chairman)
 H M Bass
 P J Bates
 Mrs R Johnson
 Mrs R M Pink CBE
 B F Sayers
 I D Wardrop



Parish Clerk:

Mrs L J Rowland
 Wickham Bishops Parish Council
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MINUTES	
Of Parish Council Meeting held on Tuesday 3rd June at 7.30pm in the Village Hall Boardroom	
Item	Subject
14/106	<p>Those Present and Apologies for Absence In the chair: Cllr MacGregor Present: Cllrs Bass, Bates, Johnson, Mickelsen, Pink, Sayers and Wardrop; the Clerk Apologies for absence: PC L. Keene, Mr. C. Hudson 6 members of the public were present.</p>
14/107	<p>Declaration of Interests and Compliance with the Ethical Framework There were no declarations of personal or personal and prejudicial interests.</p>
14/108	<p>Approval of Minutes Resolved. The minutes of the Parish Council meeting held on 6th May 2014 were approved as a true record. Proposed Cllr Pink, seconded Cllr Johnson.</p>
14/109	<p>Matters Arising It was reported that Essex County Council had scheduled highway works to begin on June 16th on Wickham Hall Lane. Cllr MacGregor advised that the debris under the bridge by Station Road was slowly clearing.</p>
14/110	<p>Chairman's Report The Chairman reported that one application has been received for the Councillor vacancy. The draft of the annual report is complete with some final editing remaining. Cllr Johnson requested that 900 printed copies be provided by 23rd June to meet the deadline for distribution. Action: Cllr MacGregor, Cllr Mickelsen and the Clerk to progress.</p>
14/111	<p>Clerk's Report The Clerk advised that the annual return had been internally approved and sent off in time to meet the external auditor's 9th June deadline. The VAT claim for £593.40 was submitted on May 20th.</p>

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	<p>The Clerk reported that an internet and email protocol had been obtained from MDC with a view to producing a policy for review in the next month. Action:<i>The Clerk to adapt the email policy for review</i></p> <p>The SLCC membership had now been transferred to the Clerk and the new Clerk's pack had arrived.</p>
14/112	<p>Correspondence</p> <p>An opportunity to nominate a Councillor to attend a garden party at Buckingham Palace had been received and it was proposed that Cllr Bass be nominated. Proposed Cllr Sayers, seconded Cllr Wardrop.</p> <p>An acknowledgement has been received from the Business Unit Director for Pub Partners for Leases and Tenancies at Greene King regarding The Mitre's car park, promising a response shortly.</p> <p>WB & LB PCC have written to express gratitude to the Council for the receipt of £500.</p>
14/113	<p>Police Report</p> <p>No update received.</p>
14/114	<p>Neighbourhood Watch Report</p> <p>The Clerk reported that the NHW co-ordinator reiterated the advice to dial 101 if anything suspicious was observed.</p>
14/115	<p>Public Forum</p> <p>A resident reported that he was dissatisfied with the police response following the recent theft of parts of his vehicle. Cllr Bass advised that he would discuss this at the meeting with the Police Commissioner on 11th June. Action: <i>Cllr Bass to report back at the July Parish Council meeting.</i></p> <p>A resident of Alafin expressed his gratitude that the Planning Committee had visited the site of his proposed development to understand better his planning application.</p> <p>A resident spoke of their concerns surrounding the Wickham Hall planning application.</p>
14/116	<p>Planning</p> <p>Cllr Bass abstained from voting on the following planning applications due to the potential for him to vote at the District Council planning meeting.</p> <p>LDP/MAL/14/00227 24 Witham Road Wickham Bishops Resolved. The Parish Council recommends planning approval be sought due to the potential for overlooking. Carried with one abstention.</p> <p>FUL/MAL/14/00393 Land Adjacent to Alafin Langford Road Wickham Bishops Resolved. The Parish Council considers the proposed development not to be intrusive and supports an existing agricultural business and therefore in accordance with LDP Policy H7. The Council recommends APPROVAL with condition of tied agricultural use. Carried with one abstention.</p> <p>FUL/MAL/14/00447 Hamara Maypole Road Wickham Bishops Resolved. The Parish Council considers the application to be out-of-keeping with nearby properties due to size, colour and materials and therefore recommends REFUSAL as the proposal is contrary to LDP Policy D1 and the Wickham Bishops Village Design</p>

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	<p>Statement.Carried with one abstention.</p> <p>HOUSE/MAL/14/00483& LBC/MAL/14/00484 Wickham Place Station Rd Resolved. The Council notes that since the previous successful application in 2012 there have been subsequent changes to the neighbouring property. The potential for overlooking of the neighbouring property is now apparent and exacerbated by the increased length of this proposal. The Council therefore considers the proposal to be contrary to LDP Policy D1 and recommends REFUSAL.Carried with one abstention.</p> <p>The weekly decision lists were noted.</p> <p>The Snows Corner planning application is not now expected to go to MDC before the end of June.</p> <p>A request to delegate powers to the Planning Committee for the meeting on June 13th was made. Resolved. The Planning Committee will have the power on this occasion to make recommendations on FUL/MAL/14/00493 which would normally be referred to the full council due to previous applications on the site but would be out-of-time in this instance. Proposed Cllr Sayers, seconded Cllr Mickelsen.</p>
14/117	<p>District Council Report District Councillor Bass reported that talks were being initiated on a possible healthcare development in Maldon.</p> <p>The District Council chamber now has sound recording of meetings with recordings to be available on MDC's website.</p> <p>Persistent littering in Mope Lane is being investigated.</p> <p>The District Councillor outlined changes to the management structure at MDC.</p>
14/118	<p>EALC Report The EALC AGM will be held on September 18th with invitations due shortly.</p>
14/119	<p>Finance Resolved. The council would note the balances and agree the cheque list for payment. Resolved. Payment for printing and distribution of the annual report was approved. Resolved. Payment for extending the remit of the grass cutting contract was approved. Proposed Cllr Mickelsen, seconded Cllr Wardrop.</p>
14/120	<p>Monthly Councillor Surgeries The surgery on May 17th had two attendees and Councillors felt it worthwhile in continuing the surgeries through the year. Signage will be enhanced for the following surgery on Saturday 14th Junewhich will be attended by Cllr Wardrop and Cllr Pink. Surgery on July 19th will be attended by Cllr MacGregor, a further Parish Councillor and if possible a District Councillor. Action:Cllr MacGregor to book the Village Hall Boardroom for Surgeries in Sept, Oct and Nov 2014. Action:Councillors to determine additional attendees for July Surgery.</p>
14/121	<p>Reports from Committees and Councillors – Immediate or Urgent Decisions Only It was reported that the BHSA is keen to procure an Honours Board and so the Parish Council</p>

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	<p>Honours Board is temporarily on hold pending the outcome of the BHSA's purchase investigations.</p> <p>MOAT Housing has yet to respond to Parish Council enquiries regarding Church Green or the weeds at Bishops Court. Some progress has been noted at Church Green in that some potholes have been marked out with spray-paint.</p> <p>Cllr Mickelsen gave an update on significant progress towards replacement of the trestle bridge information boards. The bridge is owned by ECC as part of their Country Parks portfolio. Cllr Mickelsen showed the Parish Council a mock-up of one of the boards and requested a budget be set aside towards the boards.</p> <p>Resolved. A budget of £500 was approved for the Parish Council's contribution. Proposed Cllr Johnson, seconded Cllr Pink.</p> <p>MDC have provided a quote for part of the works required at Handley's Lane which will be funded by the BHSA. It remains to be established whether ECC will fund the works where the pipe crosses underneath the bridleway.</p> <p>ECC Highways have yet to clarify which traffic calming items remain to be implemented and how much of the £22,000 is left for those and other works.</p> <p>Action: <i>Cllr Wardrop to liaise with ECC Highways</i></p> <p>ECC Property department has been approached with a request to transfer ownership of the air-raid shelter to the Parish Council under the Community Asset Transfer process.</p> <p>The ECC minerals replacement plan was to be discussed at another time.</p>
14/122	<p>General Village News None</p>
14/123	<p>Dates of Next Meetings Friday 13th June 2014 Finance Meeting at 11.00am Friday 13th June 2014 Planning Meeting at 11.30am Tuesday 1st July 2014 General Meeting at 7.30pm</p>
14/124	<p>Close of Meeting 22.15 Items for July agenda:</p> <ul style="list-style-type: none"> - Website refresh - Salt bag partnership - Document retention policy - Repeal of Section 150(5) / internet banking - Co-option

Notice is hereby given that, a Finance Meeting will be heard on **Friday 13th June 2014** at 11.00am followed by a Planning Meeting on **Friday 13th June 2014** at 11.30am in the Village Hall Boardroom. Members of the public are welcome to attend.

Please Note any plans to be discussed will be listed on the Parish Council noticeboard (outside One Stop) prior to the meeting.