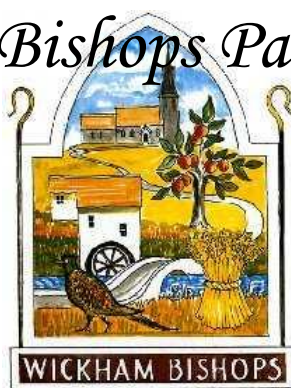


Wickham Bishops Parish Council



Parish Councillors:

I S F MacGregor (Chairman)
 Mrs A Mickelsen (Vice Chairman)
 H M Bass
 P J Bates
 Mrs R Johnson
 S J Nicholas
 Mrs R M Pink CBE
 B F Sayers
 I D Wardrop

Parish Clerk:

Mrs L J Rowland
 Wickham Bishops Parish Council
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MINUTES	
Of Annual Parish Council Meeting held on Tuesday 12th May at 7.00 pm in the Village Hall Boardroom	
Item	Subject
15/083	<p>Those Present and Apologies for Absence In the chair: Cllr MacGregor Present: Cllrs Bates, Johnson, Mickelsen, Nicholas, Pink, Sayers and Wardrop; the Clerk. Apologies for Absence were accepted from Cllr Bass. There were thirteen members of the public present including the Community Agent for Maldon Mrs Christine McDonald.</p>
15/084	<p>Election of Chairman Resolved: that Cllr MacGregor was elected to the office of Chairman of the Parish Council. Proposed Cllr Wardrop, seconded Cllr Bates. The Chairman's Declaration of Acceptance of Office was received.</p>
15/085	<p>Appointment of Vice-Chairman and Members to Committees Resolved: that Cllr Mickelsen was elected to the office of Vice Chairman. Proposed Cllr Pink, seconded Cllr Sayers. The Councillors' Declarations of Acceptance of Office were received. Cllr Nicholas was appointed full responsibility for Highways and Public Rights of Way. All other positions were unchanged.</p>
15/086	<p>Declaration of Interests and Compliance with the Ethical Framework Cllr Nicholas declared a non-pecuniary interest in item 15/095 application HOUSE/MAL/15/00215</p>
15/087	<p>Approval of Minutes Resolved: that the minutes of the Parish Council meeting held on 7th April 2015 with amendment: <i>"15/079: ... from parishioners about the bus stop at Snows Corner, regarding the obstruction caused by buses, the lack of shelter in inclement weather and the muddy surface at the alighting point through the winter."</i> be approved as a true record. Proposed Cllr Johnson, seconded Cllr Pink.</p>
15/088	<p>Reports on Progress of Previous Minutes' Items 15/016 Tiptree Road hedge to be trimmed after the nesting season. Item held over to July. 15/016 An LHP request to re-surface the Handley's Lane byway will be raised. Action: Cllr Nicholas and Cllr Wardrop to submit the LHP request to the June 2015 LHP meeting. 15/038 The blocked ditch in Kelvedon Road was cleared on schedule. Item closed.</p>

MINUTES	
Of Annual Parish Council Meeting held on Tuesday 12th May at 7.00 pm in the Village Hall Boardroom	
15/089	<p>Chairman's Report</p> <p>The Chairman congratulated District Councillor Bass on his re-election to office and thanked Cllr Nicholas for his work in resolving the library lighting.</p>
15/090	<p>Clerk's Report</p> <p>The Clerk stated that the annual return had been completed and approved by the internal auditor. Therisk assessment had been updated for approval at June's meeting and the annual Insurance policy had been reviewed prior to renewal.</p> <p>A letter had been sent to Hawthorne Leisure early in the month alerting them to the potholes appearing in the Mitre carpark and asking for clarification of their future plans. No response had been forthcoming.</p> <p>The Clerk reported that the free CD with the trestle bridge artwork had been received, some of which had then been used in the proposed Annual Report.</p> <p>Tasks for May include ordering the prints of the Annual Report and submission of the annual VAT reclaim, which will be for £391.90.</p>
15/091	<p>Correspondence Requiring Decisions:</p> <p>Resolved: that the Parish Council would support the request from the BHSA for an additional fingerpost pointing to the Great Totham Road playing fields, to be added to the village signpost outside The Mitre. Proposed Cllr Wardrop, seconded Cllr MacGregor.</p> <p>Action: Cllr Wardrop to submit the LHP request to the June LHP meeting.</p>
15/092	<p>General Correspondence to Note:</p> <p>The additional letters of objection to various planning applications and re-routing of FP13 were noted.</p> <p>The possible request to provide a bench or similar to commemorate Mr Les Turnbull was noted.</p>
15/093	<p>Policing & Neighbourhood Watch</p> <p>The Clerk advised that PCSO Victoria Hayden had now returned to work and was keen to make herself available to residents of Wickham Bishops.</p> <p>Upcoming Street Meets at the cricket pavilion in Great Braxted on the 15th and 23rd of May were noted.</p> <p>The planned attendance at the June 13th Councillor Surgery by PCSO Victoria Hayden was noted.</p> <p>There were no items of significance to report from Neighbourhood Watch. It was reported by the Clerk that the out-going NHW Coordinator Mr Chris Hudson was winding down his involvement with NHW due to his imminent house move. No replacement had yet been found for the voluntary role.</p>
15/094	<p>Public Forum</p> <p>A member of the public spoke in support of application OUT/MAL/15/00325.</p> <p>A member of the public spoke in support of application HOUSE/MAL/15/00313.</p> <p>A member of the public thanked ECC Highways for recent works on Langford Road and provided a photograph of one area still requiring attention to Cllr Nicholas. The parishioner expressed concern about plans to position the access road to Wickham Grove closer to a bend in Langford Road and requested an updated speed survey of the area.</p> <p>A member of the public suggested that a tree cut down along Langford Road was showing signs of life and should not have been removed.</p>

MINUTES

Of Annual Parish Council Meeting held on Tuesday 12th May at 7.00 pm in the Village Hall Boardroom

15/095

Planning Applications and Decisions

Applications:

FUL/MAL/15/00315 Land south of 2 Kelvedon Road Wickham Bishops

It was noted that the proposed access to each property was materially different to that approved under OUT/MAL/13/00710. The Parish Council also noted that ECC Highways department had recommended refusal due to insufficient visibility splays.

Concern was expressed that a change to the public footpath was proposed in the supporting documents but no detail was forthcoming regarding the change.

The Parish Council considered that the revised design could result in difficult and dangerous accesses contrary to Submission LDP Policy D1 – *Design Quality and Built Environment* and Adopted RLP Policy BE1 – *Design of New Development and Landscaping*.

Resolved: the Parish Council recommended REFUSAL. Proposed Cllr Sayers, seconded Cllr Pink.

OUT/MAL/15/00325 Land North Of Orchard Way Mope Lane Wickham Bishops

Five letters of support had been received.

Comments included the owners' long-standing association with the village and praised the design as in keeping with the locality, sited on an infill plot. The convenient distance by walking to the centre of the village and its amenities was given as evidence supporting the sustainability of the location, as was the proximity of a house under construction near to the junction of Mope Lane with Witham Road.

The Parish Council noted that the application site lay outside the settlement boundary of Wickham Bishops and approval would be contrary to Submission LDP Policy S8 – *Settlement Boundaries and the Countryside* and to Adopted RLP Policy S2 – *Development Outside Development Boundaries*.

Approval could therefore set a precedent for further building on green spaces in the locality.

Resolved: the Parish Council recommended REFUSAL. Proposed Cllr Sayers, seconded Cllr Johnson.

Five members of the public left the meeting.

HOUSE/MAL/15/00313 Wickham Grove Langford Road Wickham Bishops

No letters of objection had been received.

A letter from a local Tree Specialist had been received recommending that the oak along Langford Road be removed due to being completely dead and diseased and could pose a hazard.

The Parish Council noted that the application was for a smaller development than that already approved at the site. The re-located access would be positioned closer to a bend in Langford Road and the Parish Council felt unable to determine if this would be safe given the 60mph limit on Langford Road.

Resolved: the Parish Council recommended APPROVAL subject to the new position being acceptable to ECC Highways. Proposed Cllr Sayers, seconded Cllr Nicholas.

Two members of the public left the meeting.

OUT/MAL/15/00267 Land East Of Malone Cottage Maypole Road Wickham Bishops

The revisions to the positioning of the dwellings on the site were noted. The Parish Council had no further comments to make following the revised plans and continued to recommend REFUSAL.

Cllr Nicholas took no part in the discussion of the following application due to his declared non-pecuniary interest.

HOUSE/MAL/15/00215 31 Wellands Wickham Bishops

No letters of objection have been received.

Resolved: the Parish Council recommended APPROVAL. Proposed Cllr Sayers, seconded Cllr MacGregor.

MINUTES Of Annual Parish Council Meeting held on Tuesday 12th May at 7.00 pm in the Village Hall Boardroom	
	<p>HOUSE/MAL/15/00435 8 Wellands Wickham Bishops No letters of objection had been received. One letter of comments was received pertaining to boundary positioning and land ownership. It was noted that the application was for a smaller extension and of single storey compared with the previous withdrawn 2-storey application. The Parish Council had recommended approval of the previous application. Resolved: the Parish Council recommended APPROVAL. Proposed Cllr Sayers, seconded Cllr Wardrop.</p> <p>Two members of the public left the meeting.</p> <p>The weekly decision lists were noted. It was further noted that application HOUSE/MAL/15/00162 41 Church Road Wickham Bishops had been incorrectly reported on the agenda and had been refused by MDC.</p> <p>The Clerk reported that inhabitants of the unnamed access road off Witham Road had applied to MDC for the road to be named 'Paddock Chase' and to meet MDC's deadline, under her delegated powers would report the Council's support of this change.</p>
15/096	<p>District Council Report Due to the recent election and the need to attend meetings at MDC there was no report from District Councillor Bass.</p>
15/097	<p>EALC Report Cllr Mrs Pink gave a report on an upcoming Executive meeting of the EALC on 14th May.</p>
15/098	<p>Finance The balances were noted and the list of payments agreed. Resolved: that the Annual Report would be six colour pages and the order submitted to Solopress Printers. Proposed Cllr Sayers, seconded Cllr Johnson. Action: Cllr Bates to review the benches in the village to establish refurbishment needs.</p> <p>The report from the Internal Auditor was noted.</p> <p>Resolved. the Annual Accounts for Financial Year 2014-2015 and the Asset Register for Financial Year 2015-16 were approved and signed. Proposed Cllr Sayers, seconded Cllr Wardrop.</p>
15/099	<p>Monthly Councillor Surgeries The 18th April Surgery report was noted. There was one visitor with two queries. Attendees for surgery on Saturday 23rd May 11.00am to noon are Cllrs Johnson and Wardrop. Attendees for surgery on Saturday 13th June 11.00am to noon are Cllrs MacGregor and Mickelsen, along with PCSO Victoria Hayden.</p>
15/100	<p>Progress Reports from Committees and Councillors – No Decisions Required The BHSA Trustee Cllr MacGregor reported that the fete would not be going ahead in June and the BHSA was interested in joining in with the Village Picnic on August Bank Holiday Monday and would be communicating their ideas shortly.</p>
15/101	<p>General Village News Thirteen members of the public joined the meeting.</p>

MINUTES	
Of Annual Parish Council Meeting held on Tuesday 12th May at 7.00 pm in the Village Hall Boardroom	
	<p>Cllr Bates reported that a member of the Horticultural Club had received a query from ECC regarding last year's request to plant a tree at the library triangle. Owing to the long passage of time since the original discussion and the lack of any subsequent response and acting on other advice received, the tree had been planted earlier in the year. The parishioner was asked to reply to ECC with a photograph of the tree in-situ illustrating that highway safety recommendations had been followed.</p>
15/102	<p>Dates of Next Meetings Friday 22nd May 2015 Planning Committee Meeting at 11.30am Tuesday 2nd June 2015 Full Council Meeting at 7.30pm</p>
15/103	<p>Close of Meeting 8.43pm Items for June agenda:</p> <ul style="list-style-type: none"> - Vulnerable Persons' Register - Approval of Risk Assessment - Village picnic planning and VE/VJ Day theme - Further agenda items for consideration to the Chairman and Clerk by Friday 22nd May <p>Items for future agendas:</p> <ul style="list-style-type: none"> - Neighbourhood Plan - Opportunity to adopt the red telephone box from BT

Notice is hereby given that, should there be plans to discuss, a Planning Meeting will be heard on **Friday 22nd May 2015** at 11.30am in the Village Hall Boardroom. Members of the public are welcome to attend.

Please Note any plans to be discussed will be listed on the Parish Council noticeboard (outside One Stop) prior to the meeting.