

Wickham Bishops Parish Council

Parish Councillors

I D Wardrop (Chairman)
Mrs A Mickelsen (Vice Chair)
H M Bass
P J Bates
P D Layley
S Morgan
C Nappo
J Williams



Winner Best Kept Village 2009, 2015
3rd Place Essex Village of the Year 2015
www.wickhambishopsparishcouncil.org

Parish Clerk








Mrs L A Bailey
Wickham Bishops Parish Council
The Village Hall
Church Road
Wickham Bishops
Essex
CM8 3JZ
07542 190176

info@wickhambishopsparishcouncil.org









1st May 2024








The Public and Press are invited, and all Councillors are summoned, to attend the forthcoming statutory annual meeting of Wickham Bishops Parish Council to be held on **Tuesday 7th May 2024 at 7.30pm** in the Village Hall Boardroom where the under-mentioned business is proposed to be transacted.

Lorraine A Bailey, Parish Clerk

AGENDA	
Statutory Annual Meeting of Wickham Bishops Parish Council	
to be held on Tuesday 7th May 2024 at 7.30pm	
Item	Subject  = decision to be made
24/072 	Election of Chairman To elect a chairman and receive their signed Declaration of Acceptance
24/073 	Appointment of Vice Chairman To appoint a Vice Chairman
24/074	Those Present and Apologies for Absence To receive and accept apologies for absence.
24/075 	Declaration of Interests and Compliance with the Ethical Framework To receive from Councillors any Disclosable Pecuniary Interests and Non-Pecuniary Interests relating to matters to be considered at the meeting.
24/076	Council Reports for 2023/2024
24/077 	Appointment of Members to Committees and Specific Responsibilities
24/078 	Approval of Minutes To approve the Minutes of the Parish Council Meeting held on 2 nd April 2024
24/079	Chairman's Report
24/080	Clerk's Report
24/081	Public Forum - a maximum of 15 minutes with no more than 3 minutes per person Chairman to suspend the meeting to allow the public to make representations on agenda items
24/082 	Co-option of Councillor To consider co-option to the vacant Council seat Candidate to make their Declaration of Acceptance if successfully co-opted

Agenda for Statutory Annual Meeting of Wickham Bishops Parish Council, 7th May 2024
Published 1st May 2024

<p>24/083</p>    	<p>Planning Applications and Decisions <i>Applications are circulated to all Councillors, prior to publication of the agenda, for study ahead of the meeting. Copies may be obtained from the District Council's website and offices.</i></p> <p><u>To agree a response to the following applications:</u></p> <p><u>24/00294/HOUSE 1 Heron Way</u> New vehicular access/driveway including erection of gates and necessary infrastructure</p> <p><u>24/00041/LBC Mrs Salisburys, 2 The Street</u> Install double glazing to 4 x front upstairs windows, 2 x windows to the rear</p> <p><u>24/00318/WTPO Pine Trees, The Street.</u> Mature Oak, thin canopy by 30% and remove dead wood. Reduce lower major lateral limb back by 3m. Lift canopy by 1m.</p> <p><u>24/00322/HOUSE 44 Byron Drive</u> Part garage conversion with new pitched roof. Changes to fenestration</p> <p><u>To note the following decisions made by MDC:</u></p> <p>HOUSE/MAL/24/00147 18 Church Green Ssingle storey rear & side extension. APPROVED</p> <p>WTPO/MAL/24/00152 Tors Wood Chantry Wood Witham Road TPO 03/09 - Existing coppice within the 3.75 acre woodland; no more than 100 coppice stools situated primarily within the northeast corner of Tors wood. Re-establish coppice cutting on an annual basis. APPROVED</p> <p><u>Land adjacent to Summer House, Back Lane</u> Update on enforcement issues.</p>
<p>24/084</p> 	<p>Land rear of 9 Church Road – Planning Appeal - update</p> <ul style="list-style-type: none"> • To note formal submission to Planning Inspectorate, and any further developments; to consider and agree any further actions if required. • To consider any further response to ECC following complaint about Essex Highways' response to the application. • To consider any further response to MDC about the PC's concern over the planning officer's recommendation • To note Freedom of Information response from ECC
<p>24/085</p>	<p>Traffic Calming & Highway Matters update, if any</p>
<p>24/086</p>	<p>District Councillor Report To receive a report from District Councillor Morgan</p>
<p>24/087</p>	<p>County Councillor Report To receive a report from County Councillor Durham</p>
<p>24/088</p> 	<p>Governance To formally adopt Co-option Policy. Review and formally re-adopt the Grants Policy</p>
<p>24/089</p> 	<p>Finance</p> <ul style="list-style-type: none"> • To note bank balances and agree list of payments for the month • Consider a grant of £50 to Beacon Hill Under 9's for new kit
<p>24/090</p> 	<p>Confirmation of Exemption from a Limited Assurance Review for Year Ended 31 March 2024 To agree and the Chairman to sign the Certificate of Exemption</p>

24/091 	Approval of Annual Governance Statement To agree and the Chairman to sign Section 1 of the Annual Return
24/092 	Approval of Annual Accounting Statement To agree and the Chairman to sign Section 2 of the Annual Return
24/093 	To receive Internal Auditor's Report for 2023/24 and note recommendations
24/094 	Consider entering Essex Village of the Year competition (deadline 3rd June 2024)
24/095 	Noticeboard outside Olios To note removal due to disrepair and consider a replacement
24/096 	Update on gov.uk domain changeover
24/097	Progress Reports from Councillors – <i>no decisions required</i> <ul style="list-style-type: none"> • Annual Report, progress • Six Walks Footpath Booklet
24/098	Correspondence <ul style="list-style-type: none"> • Essex and Suffolk Rivers Trust survey of Rivers Pant & Blackwater
24/099 	Parish Council Surgeries Note April surgery requests and consider action if required Agree attendance at 18 th May, 15 th June, 20 th July, 17 th August surgeries
24/100	General Village News and Events to Note
24/101	Date of Next Meetings: Parish Council Meeting, Tuesday 4 th June 2024, 7.30pm, Village Hall Boardroom Parish Council Meeting, Tuesday 2 nd July 2024, 7.30pm, Village Hall Boardroom
24/102	Close of Meeting