

WICKHAM BISHOPS PARISH COUNCIL

To all Councillors,

You are summoned to attend the Meeting of the Wickham Bishops Parish Council on

Tuesday 2 April 2013, at 7.30 pm in the Village Hall Boardroom, where the under-mentioned business is proposed to be transacted:

AGENDA

1. Apologies for absence

2. Appointment of chairman

3. Approval of minutes

To approve minutes of the Parish Council meeting of 5 March 2013

To receive a report from the Planning Committee and be informed of any decisions made by them.

4. Matters arising from minutes of previous meetings

5. Discuss arrangements to fill parish council vacancy

6. Agree date and time of 2013 AGM

7. Chairman's report

Given by the vice chairman as acting chairman

8. Clerk's report

To include:

Decision on email addresses on the WB domain

Speed watch update

9. Declaration of interests

To receive personal or personal and prejudicial interests relating to items on the agenda.

10. Police report

To receive an update on reported incidents in the village

11. Neighbourhood Watch Report

To receive a report from the NHW co-ordinator

12. Public forum

A maximum of 15 minutes (and no more than 3 minutes per person) for members of the public to state their case on any planning application or agenda item.

13. Planning

To discuss applications received from Maldon District Council:

Decisions from MDC:

WTPO/MAL/13/00014 Wickham Bishops

TPO 14/95 T4 Oak - Prune to clear garage by 2m, remove north facing secondary limb growing towards the house. Reduce the rest of the north facing crown by 1.5-2m to clear the property. Crown lift over the driveway and garden to 5m by the removal of minor growth only. Crown lift over the highway to 5m. Reduce the lowest limbs over the road by 5m and reduce the next level of limbs above these by 2.5-3m. Reduce upper crown over the road by 1.5-2m to shape. Remove major (5cm dia) re-growth from Eastern reduced limb.

T3 Oak - Remove and replace.

Oaklands 2 Wellands Wickham Bishops Essex
(UPRN - 100090568732) Mrs Susan Lawless

APPROVE

OUT/MAL/12/00018

APP/X1545/A/12/2183529

Ashcroft, Kelvedon Road, Wickham Bishops, Essex, CM8 3LY

To separate plot into two sections, front to rear, and construct 1 x 4/5 bedroom detached property to the existing house.

APPEAL ALLOWED

13 March 2013

To review the terms of reference of the Planning Committee
To discuss any other planning issues.

14. Correspondence

To receive and discuss correspondence.

15. Adoption of Freedom Of Information Legislation

To include Freedom of Information request(s)

To include approval of the following governance:

- standing orders
- grants scheme
- health and safety policy
- Disciplinary and Grievance Procedures
- Training policy
- Staff Establishment, Filling of Vacancies and Recruitment Policy
- Employment of Ex-offenders Policy
- structure chart
- Data Protection Policy
- Data Protection Registration

16. District Council report

To receive reports from District Councillors Bass and Durham

17. EALC report

To receive a report from the EALC representative, Cllr Pink.

18. Finance

To receive a report on the previous months financial statements

To receive a report on receipts and payments to be made and to approve and sign cheques for payment.

To appoint a signatory to the bank mandate

CiLCA course fees.

Other training courses

19. Committee reports:

- (a) BHSA
- (b) Environment/street cleaning
- (c) Public Rights of Way
- (d) Amenities
- (e) Highways
- (f) Transport
- (g) Emergency Planning
- (h) Parish Plan
- (i) Website

20. General village presentation

To include update on application to participate in RCCE Best Kept Village 2013 competition
Discuss how the appearance of the grass outside of the Mitre could be improved
Trestle bridge information boards update

21. Close of meeting

Teresa Ulrich (Clerk) 14 March 2013

Any other items for the agenda, requiring a decision, must be received by the Clerk 72 hours before the meeting.

Notice is hereby given that should there be plans to discuss a Planning Committee meeting will be held on **Friday 19 April** at 11.30am in the Village Hall Boardroom. Members of the public are welcome to attend. **Please note** any plans to be discussed will be listed on the Parish Council notice board prior to the meeting.

DATE OF NEXT MEETING – Tuesday 7 May 2013 at 7.30pm in the Village Hall Boardroom

Clerk contact details are 01621 893761 or info@wickhambishopsparishcouncil.org