

WICKHAM BISHOPS PARISH COUNCIL

To all Councillors,

You are summoned to attend the Statutory Annual Meeting of the Wickham Bishops Parish Council on **Tuesday 7 May 2013, at 7.00 pm** in the Village Hall Boardroom, where the under-mentioned business is proposed to be transacted:

PLEASE NOTE EARLIER TIME

AGENDA

- 1. Apologies for absence**
- 2. Election of Chairman**
To receive the Chairman's declaration of acceptance of office
- 3. Appoint Vice Chairman**
- 4. Approval of Minutes.**
To approve the minutes of the Parish Council meeting held on 2 April 2013
To receive minutes of the Planning Committee meeting held on 19 April 2013
- 5. Matters arising from minutes of previous meeting**
- 6. To appoint committees and review members individual responsibilities** – postpone until meeting in June
- 7. Annual Auditupdate** Final accounts to be presented at June meeting.
- 8. Chairman's report**
To include clerk update
To include co-option update
To include new Parish Council postal address
To seek Council's permission to purchase and use a mobile phone for the clerk
- 9. Declaration of interests**
To receive personal or personal and prejudicial interests relating to items on the agenda.
- 10. Police report**
To receive an update on reported incidents in the village
- 11. Neighbourhood Watch Report**
To receive report from the NW co-ordinator
- 12. Public forum**
A maximum of 15 minutes (and no more than 3 minutes per person).
- 13. Planning**
To discuss applications received from Maldon District Council

RES/MAL/00338 – Heath House, Braxted Road, Little Braxted
Reserved matters for construction of new house and garage

FUL/MAL/13/00346 – Fairplay House, Station Road
Erection of zip wire, swing and low rope course

LDP/MAL/13/00367 – Little Mountain Farm, Mope Lane
Lawful development certificate – proposed extension, garage, gym, summerhouse,
detached outbuilding, swimming and spa pool and hard surfacing FUL/MAL/13/00313 –

Wickham Bishops Tennis Club, Gt Totham Road. Variation of condition 2,
FUL/MAL/06/01070, to extend use of floodlighting from 9.00pm to 9.30pm

To receive decisions made by Maldon District Council

NMA/MAL/13/00294 Oakwood, School Road.
Non material amendment - APPROVED

NMA/MAL/13/00352 – Greenlands, Maypole Road
Non material amendment – APPROVED

APPEAL 31 Wellands - DISMISSED

14. Correspondence

To receive and discuss correspondence.

15. District Council report – any urgent information

To receive reports from District Councillors Bass and Durham.

16. EALC report – any urgent information

To receive a report from the EALC representative, Cllr Mrs Pink.

17. Finance

To receive a report on receipts and payments to be made and to approve and sign cheques for payment.

18. Committee reports: - any urgent information only

- (a) BHSA
- (b) Environment/street cleaning
- (c) Public Rights of Way
- (d) Amenities
- (e) Highways
- (f) Transport
- (g) Emergency Planning
- (h) Parish Plan
- (i) Crime Reduction
- (j) Finance Committee
- (k) Website – progress on PC user addresses

19. General village news

Update on village picnic

20. Close of meeting

THIS MEETING MAY NEED TO BE ADJOURNED FOR APA AND RECONVENED

TO BE FOLLOWED BY THE ANNUAL PARISH ASSEMBLY AT 8.15pm IN THE VILLAGE HALL BOARDROOM

Ruth Johnson (Chairman) April 2013

Any other items for the agenda, requiring a decision, must be received by the Chairman 72 hours before the meeting.

Notice is hereby given that should there be plans to discuss, a Planning Committee Meeting will be held at 11.30 am on Friday 17 May 2013 in the Boardroom at the village hall. Members of the public are welcome to attend.

Please note: any plans to be discussed will be listed on the notice board prior to the meeting.

ADVANCE NOTICE –

JUNE PARISH COUNCIL MEETING TO BE HELD ON 4 JUNE at 7.30pm

Meeting to be held at the Village Hall Boardroom

Clerk contact via info@wickhambishopsparishcouncil.gov.uk