

Wickham Bishops Parish Council

Parish Councillors:

I S F MacGregor (Chairman)
Mrs A Mickelsen (Vice Chairman)
H M Bass
P J Bates
Mrs W Jacob
Mrs R Johnson
Mrs R M Pink CBE
B F Sayers
I D Wardrop



Parish Clerk:

Mrs L J Rowland
Wickham Bishops Parish Council
The Village Hall
Church Road
Wickham Bishops
Essex
CM8 3JZ

07542 190176

info@wickhambishopsparishcouncil.org

www.wickhambishopsparishcouncil.org

29th April 2014

WICKHAM BISHOPS PARISH COUNCIL

STATUTORY ANNUAL MEETING 2014

The Public and Press are invited, and all Councillors are summoned, to attend the Statutory Annual Meeting of Wickham Bishops Parish Council.

The Meeting will be held on **Tuesday 6th May 2014 at 8.15pm** in the Village Hall Boardroom, where the under-mentioned business is proposed to be transacted.

AGENDA Of Parish Council Statutory Annual Meeting to be held on Tuesday 6 th May at 8.15pm in the Village Hall Boardroom	
Item	Subject
14/83	Those Present and Apologies for Absence
14/84	Election of Chairman To receive the Chairman's declaration of acceptance of office
14/85	Appoint Vice-Chairman
14/86	Appointment of Committees and Members to Committees
14/87	Declaration of Interests and Compliance with the Ethical Framework To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting
14/88	Approval of Minutes To approve the minutes of the Parish Council meeting held on 1 st April 2014 To receive the minutes of the Planning Committee meeting held on 11 th April 2014

14/89	Matters Arising Matters arising from the minutes of the previous meeting not appearing elsewhere on the agenda
14/90	Chairman's Report To include update on Councillor vacancy
14/91	Clerk's Report To include draft email protocol update
14/92	Annual Audit To accept the annual return
14/93	Correspondence To receive and discuss correspondence
14/94	Police Report To receive an update on reported incidents in the village
14/95	Neighbourhood Watch Report To receive a report from the NHW co-ordinator
14/96	Public Forum A maximum of 15 minutes with no more than 3 minutes per person
14/97	Planning To discuss and adopt e-proforma for submission of recommendations To discuss applications received from Maldon District Council To include: <ul style="list-style-type: none"> - WTPO/MAL/14/00336Tors Wood Chantry Wood Witham Road - HOUSE/MAL/14/00250Bishops Place Kelvedon Road To receive decisions made by Maldon District Council
14/98	District Council Report
14/99	EALC Report
14/100	Finance To note the balances and agree the cheque list for payment To formally note the budget set in January 2014 for April 2014 – March 2015 To discuss any further spending proposals To include: <ul style="list-style-type: none"> - Street lighting contract review
14/101	Monthly Councillor Surgeries To include: <ul style="list-style-type: none"> - April 26th surgery report; - Attendees for next surgery on Saturday 17th May 11.00am to noon

14/102	Reports from Committees and Councillors – Immediate or Urgent Decisions Only BHSA, Environment/Street Cleaning, Public Rights of Way, Amenities, Highways, Transport, Emergency Planning, Parish Plan, Crime Reduction, Finance Committee, Website, Speedwatch. To include: <ul style="list-style-type: none"> - Update on pond overflow channel at the old rectory; - Handley's Lane status
14/103	General Village News
14/104	Dates of Next Meetings Friday 16 th May 2014 Planning Meeting at 11.30am Tuesday 3 rd June 2014 General Meeting at 7.30pm
14/105	Close of meeting Items for June agenda: <ul style="list-style-type: none"> - Annual report; - Document retention policy update; - Church Green; - Traffic calming; - Trestle bridge maintenance and signage progress; - Air-raid shelter listing update; - Honour board update Items for July agenda: Website refresh

Notice is hereby given that, should there be plans to discuss, a Planning Meeting will be heard on **Friday 16th May 2014** at 11.30am in the Village Hall Boardroom. Members of the public are welcome to attend.

Please Note any plans to be discussed will be listed on the Parish Council noticeboard (outside One Stop) prior to the meeting.