

Wickham Bishops Parish Council

Parish Councillors

I S F MacGregor (Chairman)
Mrs A Mickelsen (Vice Chairman)
H M Bass
P J Bates
S J Nicholas
Mrs R M Pink CBE
B F Sayers
I D Wardrop



Winner Best Kept Village 2009, 2015
3rd Place Essex Village of the Year 2015
www.wickhambishopsparishcouncil.org

Parish Clerk

Mrs L J Rowland
Wickham Bishops Parish Council
The Village Hall
Church Road
Wickham Bishops
Essex
CM8 3JZ
07542 190176
info@wickhambishopsparishcouncil.org

MINUTES Of Parish Council Meeting held on Tuesday 7th June 2016 at 7.30pm in the Village Hall Boardroom	
Item	Subject
16/079	Those Present and Apologies for Absence In the chair: Cllr MacGregor Present: Cllrs Bass, Bates, Mickelsen, Nicholas, Pink, Sayers and Wardrop; the Clerk. There were no apologies for absence. There were two members of the public present including Tree Warden Mr. Cooke.
16/080	Declaration of Interests and Compliance with the Ethical Framework There were no declarations of interests.
16/081	Approval of Minutes Resolved: that the minutes of the Statutory Annual Parish Council meeting held on 3 rd May 2016, with amendment to item 16/077 to "...Friday 20 th May 2016 Planning Committee ..." be approved as a true record. Proposed Cllr Mickelsen, seconded Cllr Pink. Resolved: that the minutes of the Planning Committee meeting held on 20 th May 2016 be approved as a true record. Proposed Cllr Wardrop, seconded Cllr Sayers.
16/082	Public Forum There were no comments from the public.
16/083	Chairman's Report The Chairman thanked the four parishioners who had volunteered their services to join the Council. Thanks were also expressed to the Councillors and Clerk for their contributions to the annual report and to the Clerk for editing the final result. The Chairman reported that, as yet, no planning application has been submitted for a new telecoms mast on BHSA land. Regretfully, Mr Peter Mickelsen had stood down as BHSA trustee and Chairman after many years of loyal service and hard work fostering a strong relationship with the Parish Council. The appointment of a new chairman had not been finalised. The invitation to the Chairman and Clerk of Langford and Ulting Parish Council, to present their Neighbourhood Plan experiences at the July or September meeting, had been well received. It was reported that a locked door had been fitted to the air raid shelter. Action: The Clerk to contact the County Council to arrange an internal survey.
16/084	Clerk's Report The Clerk drew the Councillors' attention to the updated items on the Issues List. The annual return had been submitted to the external auditor and the annual report printed and delivered. After being let down at the last minute by the printer, the Clerk had exercised her Powers and negotiated the same cost with an alternative supplier to meet the deadline.

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	<p>The annual VAT claim, for £412.45, had been submitted and the statutory Transparency Code documents finalised and supplied for uploading to the website, to meet the July 1st deadline.</p> <p>The Clerk reported that she had invited the 'Land East of Malone Cottage' developer to an upcoming meeting to review their detailed plans and compatibility with the local housing need. Similar invitations could be made to other developers of larger proposals once submitted.</p>
16/085	<p>Planning Applications and Decisions</p> <p>The Chairman of the Planning Committee, Cllr Sayers, explained that, whilst the Parish Council is consulted on all applications, the District Council will make the final decision. Cllr Bass refrained from voting on any applications due to the potential for him to vote as a District Councillor.</p> <p><u>Applications</u></p> <p>HOUSE/MAL/16/00446 - Rainbow Cottage Kelvedon Road Wickham Bishops</p> <p>No letters of representation had been received.</p> <p>Councillors noted that the plans did not show the new dwelling recently approved to be built in the garden of the application site. The proposed extension was not expected to have a negative impact on the amenity of the new dwelling or on the neighbouring tennis courts, and the plot was considered to be sufficiently large to suit the resultant dwelling.</p> <p>Resolved: The Parish Council recommended approval. Proposed Cllr Sayers, seconded Cllr Pink.</p> <p>FUL/MAL/15/01271 Glebe Farm House Mope Lane Wickham Bishops – APPEAL</p> <p>The Parish Council had no comments to add to those already submitted on this application</p> <p><u>Decisions</u></p> <p>The following decisions made by Maldon District Council were noted:</p> <ul style="list-style-type: none"> - HOUSE/MAL/16/00254 7 Grange Road Wickham Bishops – ALLOWED - FUL/MAL/16/00243 Pine Trees Blacksmiths Lane Wickham Bishops – WITHDRAWN - HOUSE/MAL/16/00187 29 Wellands Wickham Bishops – APPROVED - HOUSE/MAL/16/00269 17 Holt Drive Wickham Bishops – APPROVED <p>There were no appeal decisions made by the Planning Inspectorate.</p>
16/086	<p>Governance</p> <p>Resolved: The proposed Model Publication Scheme was adopted without amendment. Proposed Cllr Mickelsen, seconded Cllr Wardrop.</p>
16/087	<p>Monthly Councillor Surgeries</p> <p>There were two visitors to the surgery on 21st May, with two queries.</p> <p>The overgrown foliage behind the play park had been reported to the District Council by Cllr Sayers and would be trimmed back.</p> <p>Attendees for the 18th June surgery will be Cllrs Micklesen and Wardrop. Due to the recent closure of The Mitre the venue will be changed. The July surgery will be held on the 16th.</p> <p>Action: <i>The Clerk to contact the library supervisor to enquire about holding the surgeries there.</i></p>
16/088	<p>District Council Report</p> <p>District Councillor Bass reported that the Traveller provision within the LDP was progressing.</p> <p>A branding exercise for Maldon District had commenced and a business showcase event at the Three Rivers venue had been well received by participants. Cllr Bass had represented MDC in the official opening of Althorne Vineyards.</p> <p>The new waste collection service will begin locally on 10th June. Armed Forces Day will be held on 25th June and again there will be a free-to-attend event at Stow Maries aerodrome.</p>

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16/089	Finance The balances and previously agreed list of payments were noted. The findings of the internal audit were considered and the actions to be taken were noted.
16/090	Correspondence Requiring Decisions: There was no correspondence requiring a decision.
16/091	General Correspondence to Note: The confirmation of the diversion of Footpath 13 was noted. A consultation will begin in summer on a possible widening of the A12. As Councillor with responsibility for Highways, Cllr Nicholas will be the Parish Council's representative. A query had been received from Little Braxted Parish Council as to the origins and ownership of the war memorial. Cllrs Bass and Pink recalled the Wilson family of nearby Heath House had funded it, c.1921. Parishioners with further knowledge are asked to contact the Clerk. Action: <i>The Clerk to respond to Little Braxted's Parish Clerk.</i>
16/092	Progress Reports from Councillors and Committees – No Decisions Required The Tree Warden advised that he had submitted the application to The Woodland trust for the tree pack to mark the Queen's 90th birthday and long reign. Cllr Wardrop reported that, following an intervention by County Councillor R Bass, a new speedwatch location had been approved, near Hamara on Maypole Road. Two sessions had already taken place at the new location. Cllr R Bass had also requested that the extension of the 30mph limit along Church Road, and viability studies of road narrowing at either end of The street, be progressed. Complaints had been received regarding cars obstructing the Kelvedon Road bus stop, which was making it difficult for passengers to alight. Action: <i>Cllr Wardrop to submit two LHP requests: (i) for countdown markers to the 30mph limit on the Maldon-bound carriageway along Witham Road and; (ii) for bus-stop box marking on Kelvedon Road to encourage motorists to park elsewhere.</i> The Housing Needs survey has been requested of the Rural Community Council of Essex but is currently stalled awaiting confirmation of MDC-provided funding. Action: <i>Cllr H Bass to facilitate an early decision on the funding.</i>
16/093	General Village News It was noted that The Mitre had closed, as the landlord had reportedly given up the tenancy. The footpath between Kelvedon Road and Goat Lodge Road in Great Totham remains closed. Action: <i>The Clerk to obtain and circulate the latest status from the Great Totham Parish Clerk.</i> The wooden bridge across footpath 1 is in need of attention. Action: <i>Cllr Nicholas to investigate and raise the issue with ECC.</i>

16/094	Exclusion of Press and Public Resolved: That, in accordance with s.1 of the Public Bodies (Admission to Meetings) Act 1960, the press and public would be excluded from the meeting as there existed a need to consider recommendations from sources other than members, committees or sub-committees and that this therefore constituted a special reason why publicity would be prejudicial to the public interest. Proposed Cllr MacGregor, seconded Cllr Mickelsen.
16/095	Co-Option of Councillor Four parishioners, all with excellent credentials, had applied for the vacant councillor role. Following discussion, Mr Richard Mundell was co-opted.
16/096	Dates of Next Meetings Friday 24 th June 2016 Planning Committee Meeting at 11.30 am <i>if required</i> Tuesday 5 th July 2016 Full Council Meeting at 7.30 pm
16/097	Close of Meeting Items for July agenda (additional items to the Chairman and Clerk by Friday 24 th June): <ul style="list-style-type: none"> - Neighbourhood Plan - Website future - Emergency Planning Items for future agendas: <ul style="list-style-type: none"> - Adoption of the General Power of Competence - Local Council Award Scheme