

# Wickham Bishops Parish Council

## Parish Councillors

I S F MacGregor (Chairman)  
Mrs A Mickelsen (Vice Chairman)  
H M Bass  
P J Bates  
R Mundell  
S J Nicholas  
Mrs R M Pink CBE  
B F Sayers  
I D Wardrop



Winner Best Kept Village 2009, 2015  
3<sup>rd</sup> Place Essex Village of the Year 2015  
[www.wickhambishopsparishcouncil.org](http://www.wickhambishopsparishcouncil.org)

## Parish Clerk

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<b>MINUTES of Parish Council Meeting</b> <b>held on Tuesday 1<sup>st</sup> November 2016 at 7.30pm in the Village Hall Boardroom</b>	
Item	Subject
16/159	<b>Those Present and Apologies for Absence</b> In the chair: Cllr MacGregor Present: Cllrs Bass, Bates, Mickelsen, Mundell, Nicholas, Pink, Sayers and Wardrop; the Clerk. There were no apologies for absence. There were seven members of the public present including the Tree Warden, Mr. Chris Cooke.
16/160	<b>Declaration of Interests and Compliance with the Ethical Framework</b> There were no Declarations of Interest.
16/161	<b>Approval of Minutes</b> <b>Resolved:</b> that the minutes of the Parish Council meeting held on 4 <sup>th</sup> October 2016 be approved as a true record. Proposed Cllr Wardrop, seconded Cllr Sayers. <b>Resolved:</b> that the minutes of the Planning Committee meeting held on 21 <sup>st</sup> October 2016 be approved as a true record. Proposed Cllr Mickelsen, seconded Cllr MacGregor.
16/162	<b>Public Forum</b> A member of the public queried the status of the petition for a road crossing, that had been handed in some months previously. Cllr Wardrop explained that as a consequence of the petition and the Parish Council's activities, the county council had commenced a study of the feasibility of providing road narrowing along The Street near The Mitre and by Snows Corner, with completion of the study expected by the end of the year. Some trees along School Road were reported as again encroaching the highway. <b>Action:</b> Cllr MacGregor to visit the householder A parishioner advised that they had reported to the District Council's Dog Warden, that a dog was regularly let loose along Back Lane, causing a hazard to road users and fouling gardens. <b>Action:</b> Cllr Bass to follow up with the Dog Warden A resident stated that hedge trimmings had been left uncollected along Blacksmiths Lane. <b>Action:</b> Cllrs Bass and MacGregor to contact the householder
16/163	<b>Chairman's Report</b> The Chairman had been asked, and had agreed, to read the Lesson during December's service at the Church.
16/164	<b>Clerk's Report</b> The current Issues List was noted. The Clerk reported that the Honours Board had been updated and the dog fouling along Church Road resolved. A summary report of current flooding issues had been forwarded to Maldon DC and a status update expected for each item.

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	<p>Cllr Wardrop advised that the Chairman of the Local Highways Panel did not support extending the LHP membership to parish councils.</p> <p>The Parish Council's Facebook page was launched during the month and nine items published, with 1600 viewings.</p>
<b>16/165</b>	<p><b>Planning Applications and Decisions</b></p> <p>Cllr Sayers explained that, whilst the Parish Council is consulted on all applications, the District Council will make the final decision. Cllr Bass refrains from voting on the applications due to the potential for him to vote at the District Council planning meeting.</p> <p><u>Applications:</u></p> <p><b>LDP/MAL/16/01156 - 19 Heathgate Wickham Bishops</b></p> <p>No letters of representation had been received. The Parish Council noted the Claim for Lawful Development Certificate and had no further comment to make.</p> <p>One member of the public left the meeting.</p> <p><u>Decisions:</u></p> <p>The decisions made by Maldon District Council were noted.</p> <p>Additionally, it was noted that <i>OUT/MAL/16/00990 – Land Adjacent to Chasefield Cottage</i> and <i>FUL/MAL/16/00892 – Land at Rainbow Cottage</i>, both of Kelvedon Road, had been approved.</p> <p>There were no Planning Inspectorate decisions to note.</p> <p><u>Other Scheduled Business:</u></p> <p><b>OUT/MAL/15/00267 – Land to the East of Malone Cottage, Maypole Road</b></p> <p>Councillors discussed the advantages of ensuring that developers Mersea Homes understood the concerns of the parish so that they could be considered in their detailed plans for the site.</p> <p><b>Resolved:</b> Mersea Homes will be invited to the Planning Committee meeting on 18<sup>th</sup> November. Proposed Cllr Sayers, seconded Cllr Wardrop.</p> <p><b>Action:</b> <i>The Clerk to contact Mersea Homes and to issue the invitation</i></p> <p>The Clerk read out a letter received from the Rt Hon. Priti Patel MP, acknowledging the issues with recent Planning Inspectorate decisions and communicating the actions she would be taking to resolve the problems.</p>
<b>16/166</b>	<p><b>Governance</b></p> <p><b>Resolved:</b> The March 2016 Planning Committee Terms of Reference would be re-adopted with amendment to delegate Lawful Development certificate claims to the Clerk. Proposed Cllr Wardrop, seconded Cllr Mickelsen.</p>
<b>16/167</b>	<p><b>Monthly Councillor Surgeries</b></p> <p>There was one visitor to the October surgery with three queries, seeking status updates on planning applications and traffic calming measures.</p> <p>The attendees for 26<sup>th</sup> November will be Cllrs MacGregor and Mickelsen. There will be no surgery in December.</p>
<b>16/168</b>	<p><b>District Council Report</b></p> <p>The Chairman thanked District Councillor Bass for his involvement in reducing the inconsiderate parking by the car sales business.</p> <p>The District Councillor reported that an LHP request would be needed for a footway around Snows Corner from Tiptree Road to Witham Road, as there was no legal obligation on the Snows Corner developers to put one in place.</p>

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	The Examination of the Local Development Plan has prompted further discussion over traveller provision and rural allocations.
<b>16/169</b>	<p><b>Finance</b></p> <p><b>Resolved:</b> The balances were noted and the list of payments agreed. Proposed Cllr Mickelsen, seconded Cllr Wardrop.</p> <p><b>Resolved:</b> The Parish Council will appoint Mr. P. Munson as Planning Consultant to support the Parish Council in the matter of the 'Land north of 9 Church Road [OUT/MAL/15/01342]' Appeal Hearing on January 4<sup>th</sup> 2017, in accordance with <i>the General Power of Competence, Localism Act 2011 S.1(1)</i>. Proposed Cllr Wardrop, seconded Cllr Sayers.</p> <p><b>Action:</b> <i>The Clerk to advise Mr. Munson and to request his support at the 11th November EGM.</i></p>
<b>16/170</b>	<p><b>Traffic Calming</b></p> <p>Cllr Wardrop gave an update on current schemes: the road narrowing feasibility study is underway; the extension of the 30mph restriction along Church Road to Mope Lane is planned by 31<sup>st</sup> March 2017 and the Passenger Transport Team has indicated a willingness to box-mark the Kelvedon Road bus stop, but has recommended that neighbours should be canvassed for their support beforehand.</p> <p><b>Action:</b> <i>Cllrs Wardrop, MacGregor, Mickelsen and Mundell to visit nearby residents on Saturday 3<sup>rd</sup> December.</i></p> <p><b>Action:</b> <i>Cllr Wardrop to submit an LHP request for a footway around Snows Corner from Tiptree Road to Witham Road, and to investigate the progress of the re-siting of the bus stop.</i></p> <p>ECC Highways had advised that the LHP request to install countdown markers to the 30mph limit along Witham Road was unlikely to succeed. As an alternative, a restriction to 40mph from Mope Lane to the 30mph village entry point was suggested.</p> <p><b>Action:</b> <i>Cllr Wardrop to investigate the possibility of a 40mph restriction on Witham Road</i></p>
<b>16/171</b>	<p><b>Correspondence</b></p> <p>The response to the Revised LDP Consultation, and the letters sent to the Car Sales business regarding parking complaints and to a parishioner regarding a flooding complaint, were noted.</p> <p>The District Council had written regarding the annual Rough Sleepers survey.</p> <p><b>Action:</b> <i>Councillors to advise the Clerk of any persons known to be sleeping rough in Wickham Bishops on the night of 16<sup>th</sup> November.</i></p> <p>Four members of the public left the meeting.</p>
<b>16/172</b>	<p><b>Progress Reports from Councillors and Committees – No Decisions Required</b></p> <p>The Tree Warden gave a report on the community tree planting planned for 19<sup>th</sup> November. The football club will be involved in planting the BHSA's 330 trees from 10am onwards and at 11am the Brownies will be planting the Parish Council's 90 trees in recognition of the Queen's 90<sup>th</sup> birthday earlier in the year.</p> <p><b>Action:</b> <i>Councillors to assemble at 10.30am for the Parish Council photograph.</i></p> <p><b>Action:</b> <i>Cllr MacGregor to contact the parishioner requesting a memorial tree at the library</i></p> <p>Cllr Mundell updated the meeting on the progress of the Neighbourhood Plan. The Visions and Objectives draft is nearly finished and delivery of the Housing Needs surveys almost complete.</p>
<b>16/173</b>	<p><b>General Village News</b></p> <p>The recent spate of unexpected closures of the Post Office counter in One Stop, and the increasingly large pothole in the carpark, were discussed.</p> <p><b>Action:</b> <i>The Clerk to write to the owners expressing the Parish Council's concerns.</i></p>

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	<p>A twenty-year lease proposal for a telecoms mast on the Great Totham Road sports field, in the vicinity of Handleys Lane, is being developed by the BHSA and Shared Access.</p> <p>The Remembrance Day service will take place on Sunday 13<sup>th</sup> November at 2.30pm at the War Memorial, with a parade commencing at 2pm from Prances Scout site.</p>
<b>16/174</b>	<p><b>Dates of Next Meetings</b></p> <p>Friday 11<sup>th</sup> November 2016 Extraordinary Meeting of the Parish Council at 8pm</p> <p>Friday 18<sup>th</sup> November 2016 Finance Committee Meeting at 10.30am</p> <p>Friday 18<sup>th</sup> November 2016 Planning Committee Meeting at 11.30am <i>if required</i></p> <p>Tuesday 29<sup>th</sup> November 2016 NHP Steering Group meeting at 7.30pm</p> <p>Tuesday 6<sup>th</sup> December 2016 Full Council Meeting at 7.30pm</p>
<b>16/175</b>	<p><b>Close of Meeting 9.25pm</b></p> <p>Items for futures agendas (additional items to Chairman and Clerk by Friday 25<sup>th</sup> November):</p> <ul style="list-style-type: none"> <li>- Precept (December)</li> <li>- Local Council Award Scheme (January)</li> </ul>