

Wickham Bishops Parish Council

Parish Councillors

I D Wardrop (Chairman)
M Mickelsen (Vice Chair)
H M Bass
P J Bates
R Clarke
P D Layley
S Morgan
C Nappo
J Williams



Winner Best Kept Village 2009, 2015
3rd Place Essex Village of the Year 2015
www.wickhambishopsparishcouncil.org

Parish Clerk

Mrs L A Bailey
Wickham Bishops Parish Council
The Village Hall
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Wickham Bishops
Essex
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21st November 2025

Cllrs Mickelsen, Wardrop and Williams are summoned and the Public and Press are invited to attend the forthcoming Meeting of Wickham Bishops Parish Council's Finance Committee on **Wednesday 26th November 2025 at 4pm in the Boardroom, Wickham Bishops Village Hall** where the under-mentioned business is proposed to be transacted.

Lorraine A Bailey, Clerk to the Council



= decision required

Agenda for Finance Committee Meeting to be held on Wednesday 26th November 2025 at 4pm in the Village Hall Boardroom

Item	Subject
25F/001	Those Present and Apologies for Absence To receive and accept apologies for absence
25F/002	Declaration of Interests and Compliance with the Ethical Framework To receive any Disclosable or Non-Pecuniary Interests relating to matters to be considered at the meeting
25F/003	Approval of Minutes of Finance Committee Meeting held on 28th November 2024
25F/004	Public Forum Chairman to suspend the meeting to address questions from the public on agenda items.
25F/005 	Process and Controls Review - To review the internal controls and 2024-25 internal audit report - To recommend Heelis & Lodge as internal auditor for approval by Full Council - To review the new Finance Regulations and agree recommendation for approval by Full Council
25F/006 	Asset Register and Risk Management Policy Review - To review the Asset Register to financial year ending 31 March 2026 - To review the Risk Assessment & Management Policy for approval by Full Council
25F/007 	Governance - AGAR Assertion 10 – check digital and data compliance and report to Full Council
25F/008 	Current Year Budget Performance and Project Review - To review planned and actual spending in 2025-26 and projected end of year balance - To note additional items for current year spending, if any
25F/009	Budget and Precept 2026-2027 - To consider setting aside sums for future projects - To develop the budget and precept proposals for approval by the Full Council
25F/010	Date of Next Meeting Tuesday 2 nd December 2025 Full Parish Council Meeting, 7pm (<i>earlier time</i>)
25F/011	Close of Meeting