

# Wickham Bishops Parish Council

## Parish Councillors

I D Wardrop (Chairman)  
Mrs A Mickelsen (Vice Chair)  
H M Bass  
P J Bates  
R Clarke  
P D Layley  
S Morgan  
C Nappo  
J Williams



Winner Best Kept Village 2009, 2015  
3<sup>rd</sup> Place Essex Village of the Year 2015  
[www.wickhambishopsparishcouncil.org](http://www.wickhambishopsparishcouncil.org)

## Parish Clerk







Mrs L A Bailey  
Wickham Bishops Parish Council  
The Village Hall  
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Wickham Bishops  
Essex  
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07542 190176







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27<sup>th</sup> November 2025

The Public and Press are invited, and all Councillors are summoned, to attend the forthcoming meeting of Wickham Bishops Parish Council to be held on **Tuesday 2<sup>nd</sup> December 2025 at 7pm** in the Village Hall Boardroom where the under-mentioned business is proposed to be transacted.

Lorraine A Bailey, Parish Clerk

| <b>AGENDA</b><br><b>Meeting of Wickham Bishops Parish Council</b><br><b>to be held on Tuesday 2<sup>nd</sup> December 2025 at 7pm</b> |  |
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| Item  | Subject  = decision(s) to be made   |
| 25/235  | <b>Those Present and Apologies for Absence</b> To receive and accept apologies for absence.  |
| 25/236   | <b>Declaration of Interests and Compliance with the Ethical Framework</b><br>To receive from Councillors any Disclosable Pecuniary Interests and Non-Pecuniary Interests relating to matters to be considered at the meeting.  |
| 25/237   | <b>Approval of Minutes</b><br>To approve Minutes of the Parish Council Meeting held on 4 <sup>th</sup> November 2025<br>To note Minutes of Finance Committee Meeting held on 26 <sup>th</sup> November 2025  |
| 25/238  | <b>Chairman's Report</b>   |
| 25/239  | <b>Clerk's Report</b>  |
| 25/240  | <b>Public Forum - a maximum of 15 minutes with no more than 3 minutes per person</b><br>Chairman to suspend the meeting to allow the public to make representations on agenda items  |
| 25/241  | <b>Planning Applications and Decisions</b><br><br><u>To agree a response to the following Applications:</u><br><br> <a href="#"><u>25/00675/OUT Land between Glen Acres &amp; Chantry House, Ishams Chase</u></a> Outline application with all matters reserved for the erection of 1 no. dwelling with associated landscaping and ancillary works.<br><br> <a href="#"><u>25/00983/OUT Land at Chasefield Farm, 64 Walden House Road, Great Totham</u></a> Outline application with all matters reserved for 6 detached dwellings with detached triple cart lodge, with private open space, access, parking and landscaping<br><br> <a href="#"><u>25/01001/LDP 35 Church Road</u></a> Claim for lawful development certificate for construction of outbuilding/garage to rear of dwelling |

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|  | <p><u>To note the following decisions made by MDC:</u></p> <p><b>25/00616/OUT Land adjacent Crispins, Roots Lane</b> Outline application for 5 3-bed bungalows <b>REFUSED</b></p> <p><b>25/00842/HOUSE Orchard Cottage 11 Handleys Lane</b> Replacement of existing conservatory with single storey side extension, with mock hipped pitch roof over with flat roof behind. <b>APPROVED</b></p>  |
| <b>25/242</b>  | <b>Land rear of 9 Church Road – to note further developments, if any</b>   |
| <b>25/243</b><br>   | <b>Traffic Calming &amp; Highway Matters</b> <ul style="list-style-type: none"> <li>Email from resident concerned about accidents at the War Memorial</li> </ul>   |
| <b>25/244</b><br>   | <b>Essex and Suffolk Water Masts Proposals, update and report on progress</b>  |
| <b>25/245</b><br>   | <b><a href="#">Local Government Reorganisation – consultation</a> (deadline 11<sup>th</sup> January)</b>   |
| <b>25/246</b>  | <b>District Councillor Report</b> To receive a report from District Councillor Morgan  |
| <b>25/247</b>  | <b>County Councillor Report</b> To receive a report from County Councillor Durham  |
| <b>25/248</b><br> | <b>Finance</b> <ul style="list-style-type: none"> <li>To note bank balances and agree list of payments for the month</li> <li>To note and agree recommendations made by the Finance Committee <ul style="list-style-type: none"> <li>- Agree and adopt the Risk Assessment &amp; Management Policy and Asset Register</li> <li>- Agree to use Heelis &amp; Lodge as internal auditor</li> <li>- Agree and adopt the amended Financial Regulations</li> <li>- Agree the Budget and Precept for 2026/27</li> </ul> </li> </ul> |
| <b>25/249</b>  | <b>Progress Reports from Councillors – <i>no decisions required</i></b>  |
| <b>25/250</b><br> | <b>Correspondence</b>  |
| <b>25/251</b><br> | <b>Parish Council Surgeries</b> <ul style="list-style-type: none"> <li>Note November surgery requests (if any) and consider action if required</li> <li>Saturday 20<sup>th</sup> December surgery – agree attendance</li> </ul>  |
| <b>25/252</b>  | <b>General Village News and Events to Note</b>   |
| <b>25/253</b>  | <b>Date of Next Meeting:</b><br>Parish Council Meeting, Tuesday 6 <sup>th</sup> January 2026, 7.30pm, Village Hall Boardroom<br>Parish Council Meeting, Tuesday 3 <sup>rd</sup> February 2026, 7.30pm, Village Hall Boardroom  |
| <b>25/254</b>  | <b>Close of Meeting</b>  |