

# Wickham Bishops Parish Council

## Parish Councillors

Mrs A Mickelsen (Chairman)  
I D Wardrop (Vice-Chairman)  
H M Bass  
P J Bates  
I S F MacGregor  
R Mundell  
S J Nicholas  
J Williams



Winner Best Kept Village 2009, 2015  
3rd Place Essex Village of the Year 2015

[www.wickhambishopsparishcouncil.org](http://www.wickhambishopsparishcouncil.org)

## Parish Clerk

Mrs L J Rowland PSLCC  
Wickham Bishops Parish Council  
The Village Hall  
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Wickham Bishops  
Essex  
CM8 3JZ  
07542 190176


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30<sup>th</sup> November 2017

The Public and Press are invited, and all Councillors are summoned, to attend the forthcoming meeting of Wickham Bishops Parish Council.

The meeting will be held on **Tuesday 5<sup>th</sup> December 2017 at 7.00pm** in the Village Hall Boardroom, where the under-mentioned business is proposed to be transacted.

Liane J. Rowland, Clerk to the Council

<b>AGENDA of Parish Council Meeting</b> <b>to be held on Tuesday 5<sup>th</sup> December 2017 at 7.00pm in the Village Hall Boardroom</b>	
Item	Subject
17/213	<b>Those Present and Apologies for Absence</b> To receive and accept apologies for absence
17/214	<b>Declaration of Interests and Compliance with the Ethical Framework</b> To receive from Councillors any Disclosable Pecuniary Interests, Other Pecuniary Interests, and Non-Pecuniary Interests relating to matters to be considered at the meeting
17/215	 <b>Approval of Minutes</b> To approve the minutes of the Parish Council meeting held on 7 <sup>th</sup> November 2017 To approve the minutes of the Finance Committee meeting held on 24 <sup>th</sup> November 2017 To approve the minutes of the Extraordinary Parish Council meeting held on 24 <sup>th</sup> November 2017
17/216	<b>Public Forum</b> A maximum of 15 minutes with no more than 3 minutes per person
17/217	<b>Chairman's Report</b>
17/218	<b>Clerk's Report</b>
17/219	<b>Planning Applications and Decisions</b> <i>Applications are circulated to all Councillors, prior to publication of the agenda, for study ahead of the meeting. Copies may be obtained from the District Council's website and offices.</i> To agree responses to applications and appeals received from Maldon District Council: - None To note delegated decisions made by the Parish Clerk or decisions made by the Planning Inspectorate: - None To note decisions made by Maldon District Council: - HOUSE/MAL/17/01133 – Little Hill Farm Mope Lane – APPROVED To note the Parish Council's response to Maldon District Council on its removal of the parish trigger
17/220	<b>Monthly Councillor Surgeries</b> To receive the 18 <sup>th</sup> November Surgery report and to note the date of the next Surgery

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<b>17/221</b>	<b>District Council Report</b> To receive a report from District Councillor Bass
<b>17/222</b>	<b>Neighbourhood Watch Report</b> To receive a report from the NHW Coordinator
<b>17/223</b>	<b>Neighbourhood Plan Report</b> To receive a report from the NHP Steering Group
<b>17/224</b>   	<b>Finance</b> To note the balances and agree the proposed list of payments for the month ahead  To receive a report from the Personnel team and to note the potential impact on the budget from the Clerk role's re-grading exercise  To receive a report from the Finance Committee and to agree: <ul style="list-style-type: none"> <li>- Precept to be set at £13,000 plus any cost increase necessitated by the grading review;</li> <li>- the appointment of the Internal Auditor for the year ahead;</li> <li>- the appointment of Envirosigns Limited to update the Chairmen's Board, at a cost of £48 + VAT (<i>in accordance with the General Power of Competence, Localism Act 2011, s.1(1)</i>).</li> </ul>
<b>17/225</b>	<b>Correspondence</b> <ul style="list-style-type: none"> <li>- Notification received that Braintree District Council, Colchester Borough Council and Tendring District Council have published for consultation, <i>Issues and Options: Development Plan Documents and Sustainability Appraisals</i> for the proposed North Essex garden communities. The consultation documents are available to view and comment on at <a href="http://braintree-consult.objective.co.uk/portal/negc">http://braintree-consult.objective.co.uk/portal/negc</a> ; closing date is 22<sup>nd</sup> January 2018.</li> </ul>
<b>17/226</b>	<b>Traffic Calming and Speedwatch</b> To receive reports from Cllr Wardrop on: <ul style="list-style-type: none"> <li>- the progress of the Local Highways Panel requests;</li> <li>- the District Council's launch of TRUCam speed enforcement.</li> </ul>
<b>17/227</b> 	<b>Tiptree Facilities Forum</b> To receive a report from Cllr Nicholas and to consider supporting: <ul style="list-style-type: none"> <li>- a request to introduce a shuttle bus service around the parishes;</li> <li>- a collaborative approach to tackling increasing traffic and its effects.</li> </ul>
<b>17/228</b> 	<b>Footpath Maintenance</b> To receive a report from Cllr Nicholas and to agree to pursue a volunteer-supported, enhanced footpath maintenance scheme, under the County Council's Parish Paths Partnership
<b>17/229</b>	<b>Progress Reports from Councillors and Committees – no decisions required</b>
<b>17/230</b>	<b>General Village News</b> To include the opening of The Mulberry Tree on 4 <sup>th</sup> December 2017
<b>17/231</b>	<b>Dates of Next Meetings</b> <ul style="list-style-type: none"> <li>- Friday 15<sup>th</sup> December 2017* Planning Committee Meeting at 11.30am <i>if required, *revised date</i></li> <li>- Tuesday 2<sup>nd</sup> January 2018 Parish Council Meeting at 7.30pm</li> </ul>
<b>17/232</b>	<b>Close of Meeting</b> Items for future agendas: <ul style="list-style-type: none"> <li>- 2018-19 budget and Precept approval (January)</li> <li>- Annual review of Standing Orders and Financial Regulations (January)</li> <li>- Annual review of asset register and risk assessment (March)</li> </ul>