

# Wickham Bishops Parish Council

## Parish Councillors

Mrs A Mickelsen (Chairman)  
I D Wardrop (Vice-Chairman)  
H M Bass  
P J Bates  
I S F MacGregor  
R Mundell  
S J Nicholas  
J Williams



Winner Best Kept Village 2009, 2015  
3rd Place Essex Village of the Year 2015  
[www.wickhambishopsparishcouncil.org](http://www.wickhambishopsparishcouncil.org)

## Parish Clerk

Mrs L J Rowland PSLCC  
Wickham Bishops Parish Council  
The Village Hall  
Church Road  
Wickham Bishops  
Essex  
CM8 3JZ  
07542 190176

[info@wickhambishopsparishcouncil.org](mailto:info@wickhambishopsparishcouncil.org)

25<sup>th</sup> January 2018

The Public and Press are invited, and all Councillors are summoned, to attend the forthcoming meeting of Wickham Bishops Parish Council.





The meeting will be held on **Tuesday 30<sup>th</sup> January 2018 at 7.30pm** in the Village Hall Boardroom, where the under-mentioned business is proposed to be transacted.

Liane J. Rowland, Clerk to the Council

<b>AGENDA of Parish Council Meeting</b> <b>to be held on Tuesday 30<sup>th</sup> January 2018 at 7.30pm in the Village Hall Boardroom</b>	
Item	Subject
18/021	<b>Those Present and Apologies for Absence</b> To receive and accept apologies for absence
18/022	<b>Declaration of Interests and Compliance with the Ethical Framework</b> To receive from Councillors any Disclosable Pecuniary Interests, Other Pecuniary Interests, and Non-Pecuniary Interests relating to matters to be considered at the meeting
18/023	<b>Approval of Minutes</b> To approve the minutes of the Parish Council meeting held on 2 <sup>nd</sup> January 2018 To approve the minutes of the Planning Committee meeting held on 19 <sup>th</sup> January 2018
18/024	<b>Co-Option of Councillor</b> To consider co-option to the vacant Council seat Candidate to make their Declaration of Acceptance if successfully co-opted and to take their Council seat
18/025	<b>Public Forum</b> A maximum of 15 minutes with no more than 3 minutes per person
18/026	<b>Chairman's Report</b>
18/027	<b>Clerk's Report</b>
18/028	<b>Community Flood Improvement Fund – Grange Road</b> To discuss the County Council's proposed drainage improvements works and understand the Parish Council's risks and responsibilities in leading the project To resolve whether to progress the CFIF Grange Road project
18/029	<b>Planning Applications and Decisions</b> To review and agree the updated Planning Committee Terms of Reference <b>Applications are circulated to all Councillors, prior to publication of the agenda, for study ahead of the meeting. Copies may be obtained from the District Council's website and offices.</b> To agree responses to applications and appeals received from Maldon District Council: <ul style="list-style-type: none"> <li>- RES/MAL/17/01474 - Land East of Malone Cottage Maypole Road Wickham Bishops</li> <li>- FUL/MAL/17/01389 - Land At Junction Of Captains Wood Road And Maypole Road Great Totham</li> <li>- HOUSE/MAL/18/00059 &amp; LBC/MAL/18/00060 - High Hall Cottage 30 Church Road</li> </ul>

Agenda for Meeting of Wickham Bishops Parish Council to be held 30<sup>th</sup> January 2018.

Published 25<sup>th</sup> January 2018.

<b>AGENDA of Parish Council Meeting</b> <b>to be held on Tuesday 30<sup>th</sup> January 2018 at 7.30pm in the Village Hall Boardroom</b>	
	<p>To note delegated decisions made by the Parish Clerk:</p> <ul style="list-style-type: none"> <li>- None</li> </ul> <p>To note decisions made by the Planning Inspectorate:</p> <ul style="list-style-type: none"> <li>- None</li> </ul> <p>To note decisions made by Maldon District Council:</p> <ul style="list-style-type: none"> <li>- None</li> </ul>
<b>18/030</b>	<b>Neighbourhood Plan Report</b> To receive a report from the NHP Steering Group
<b>18/031</b>	<b>Monthly Councillor Surgeries</b> To receive a report from the 20 <sup>th</sup> January Surgery and to note the attendees at the 17 <sup>th</sup> February Surgery
<b>18/032</b>	<b>District Council Report</b> To receive a report from District Councillor Bass
<b>18/033</b>	<b>Neighbourhood Watch Report</b> To receive a report from the NHW Coordinator
<b>18/034</b>   	<b>Finance</b> To note the balances, ratify payments made between meetings <i>in accordance with Financial Regulation 6.4</i> and agree the proposed list of payments for the month ahead  To review the effectiveness of the internal controls and to note as completed, all internal and external audit recommendations.  To consider the purchase of temporary spray paint for highlighting dog fouling at a cost of up to £50 + VAT <i>in accordance with the General Power of Competence, Localism Act 2011, s.1(1))</i>
<b>18/035</b> 	<b>Annual Litter Pick</b> To agree a date for the annual village litter pick
<b>18/036</b>	<b>Correspondence</b> <ul style="list-style-type: none"> <li>- None</li> </ul>
<b>18/037</b>	<b>Progress Reports from Councillors and Committees – <i>no decisions required</i></b> To include: <ul style="list-style-type: none"> <li>- An update on the Parish Paths Partnership progress</li> <li>- A discussion of possible locations for additional dog bins</li> </ul>
<b>18/038</b>	<b>General Village News</b>
<b>18/039</b>	<b>Dates of Next Meetings</b> <ul style="list-style-type: none"> <li>- Friday 16<sup>th</sup> February 2018 Planning Committee Meeting at 11.30am <i>if required</i></li> <li>- Tuesday 6<sup>th</sup> March 2018 Parish Council Meeting at 7.30pm</li> <li>- Friday 23<sup>rd</sup> March 2018 Finance Committee Meeting at 10.30am</li> <li>- Friday 23<sup>rd</sup> March 2018 Planning Committee Meeting at 11.30am <i>if required</i></li> </ul>
<b>18/040</b>	<b>Close of Meeting</b> Items for future agendas: <ul style="list-style-type: none"> <li>- Annual review of asset register and risk assessment (6th March)</li> <li>- Approval of annual accounts, annual governance statement and accounting statements (May)</li> </ul>