

# Wickham Bishops Parish Council

## Parish Councillors

Mrs A Mickelsen (Chairman)  
I D Wardrop (Vice-Chairman)  
H M Bass  
P J Bates  
Mrs J Elliston  
I S F MacGregor  
R Mundell  
S J Nicholas  
J Williams



Winner Best Kept Village 2009, 2015  
3<sup>rd</sup> Place Essex Village of the Year 2015  
[www.wickhambishopsparishcouncil.org](http://www.wickhambishopsparishcouncil.org)

## Parish Clerk

Mrs L J Rowland PSLCC  
Wickham Bishops Parish Council  
The Village Hall  
Church Road  
Wickham Bishops  
Essex  
CM8 3JZ  
07542 190176

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



27<sup>th</sup> May 2018

The Public and Press are invited, and all Councillors are summoned, to attend the forthcoming meeting of Wickham Bishops Parish Council.

The meeting will be held on **Tuesday 5<sup>th</sup> June 2018 at 7.30pm** in the Village Hall Boardroom, where the under-mentioned business is proposed to be transacted.

Liane J. Rowland, Clerk to the Council

<b>AGENDA of Parish Council Meeting</b> <b>to be held on Tuesday 5<sup>th</sup> June 2018 at 7.30pm in the Village Hall Boardroom</b>	
Item	Subject
18/108	<b>Those Present and Apologies for Absence</b> To receive and accept apologies for absence
18/109	<b>Declaration of Interests and Compliance with the Ethical Framework</b> To receive from Councillors any Disclosable Pecuniary Interests, Other Pecuniary Interests, and Non-Pecuniary Interests relating to matters to be considered at the meeting
18/110	<b>Approval of Minutes</b> To approve the minutes of the Statutory Parish Council meeting held on 1 <sup>st</sup> May 2018 To approve the minutes of the Extraordinary Parish Council meeting held on 18 <sup>th</sup> May 2018
18/111	<b>Public Forum</b> A maximum of 15 minutes with no more than 3 minutes per person
18/112	<b>Chairman's Report</b>
18/113	<b>Clerk's Report</b>
18/114	<b>Planning Applications and Decisions</b> <b><i>Applications are circulated to all Councillors, prior to publication of the agenda, for study ahead of the meeting. Copies may be obtained from the District Council's website and offices.</i></b> To agree responses to applications and appeals received from Maldon District Council: <ul style="list-style-type: none"> <li>- 18/00553/HOUSE - Menmuir 18 Witham Road Wickham Bishops</li> <li>- 18/00600/FUL &amp; 18/00601/FUL - Beacon Hill Sports Association Tennis Courts Great Totham Road</li> <li>- 18/00436/FUL - Land at Benton Manor Wickham Hall Lane Wickham Bishops</li> </ul> To note delegated decisions made by the Parish Clerk: <ul style="list-style-type: none"> <li>- 18/00564/LBC - Beacons Lodge Beacon Hill Wickham Bishops – NO OBJECTION</li> </ul> To note decisions made by Maldon District Council or the Planning Inspectorate: <ul style="list-style-type: none"> <li>- WTPO/MAL/18/00314 - Ravello Maypole Road Wickham Bishops – APPROVED</li> <li>- FUL/MAL/18/00283 - Hornbeams Blue Mills Hill Wickham Bishops – APPROVED</li> <li>- HOUSE/MAL/18/00334 - 13 Wellands Wickham Bishops – REFUSED</li> <li>- 18/00326/HOUSE - 10 Holt Drive Wickham Bishops – APPROVED</li> <li>- 18/00386/HOUSE - 10 Chantry Grove Wickham Bishops – APPROVED</li> </ul>

<b>AGENDA of Parish Council Meeting</b> <b>to be held on Tuesday 5<sup>th</sup> June 2018 at 7.30pm in the Village Hall Boardroom</b>	
18/115	<b>Neighbourhood Plan Report</b> To receive a report from the NHP Steering Group
18/116	<b>Monthly Councillor Surgeries</b> To receive a report from the 19 <sup>th</sup> May Surgery and to note the attendees at the 16 <sup>th</sup> June Surgery
18/117	<b>District Council Report</b> To receive a report from District Councillor Bass
18/118	<b>Neighbourhood Watch Report</b> To receive a report from the NHW Coordinator
18/119	 <b>Governance: Adoption of General Privacy Notice and Staff/Councillor/Role Holder Privacy Notice</b> To agree and adopt privacy notices in compliance with the General Data Protection Regulations 2018
18/120	 <b>Finance</b> To note the balances and agree the proposed list of payments for the month ahead
18/121	 <b>Acceptance of the Annual Internal Audit Report</b> To receive the annual internal audit, review the internal controls and agree any actions for improvement
18/122	 <b>Confirmation of Exemption from a Limited Assurance Review for Year Ended 31<sup>st</sup> March 2018</b> To agree and the Chairman to sign the Certificate of Exemption
18/123	 <b>Approval of Annual Governance Statement</b> To agree and the Chairman to sign Section 1 of the Annual Return
18/124	 <b>Approval of Annual Accounting Statements</b> To agree and the Chairman to sign Section 2 of the Annual Return
18/125	 <b>Maldon Community Protection Team TRUCam Service Level Agreement</b> To review, agree and approve the SLA for a three-month trial of the TRUCam service.
18/126	<b>Road Resurfacing and Traffic Management</b> To discuss and agree any actions following the May road resurfacing
18/127	<b>Correspondence</b> To note the correspondence regarding the A12 widening scheme delay and agree any follow-up actions
18/128	<b>Village Tidiness</b> To consider how to keep the village tidy following the recent efforts In April and agree any actions
18/129	<b>Mobile Phone Reception and Effectiveness of the New Mast</b> To receive a report from the BHSA representative on the status of the new mast
18/130	<b>Progress Reports from Councillors and Committees – <i>no decisions required</i></b>
18/131	<b>General Village News</b>
18/132	 <b>Exclusion of Press and Public</b> To pass a resolution, <i>in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960</i> , that publicity of the following item would be prejudicial to the public interest in view of the commercial nature of the business to be discussed, and that the press and public should be excluded.
18/133	 <b>Village Sign</b> To decide the company and quote to choose for maintenance works to the village sign ( <i>in accordance with the General Power of Competence, Localism Act 2011, s.1(1)</i> ).
18/134	<b>Dates of Next Meetings</b> <ul style="list-style-type: none"> <li>- Friday 22<sup>nd</sup> June 2018 Planning Committee Meeting at 11.30am <i>if required</i></li> <li>- Tuesday 3<sup>rd</sup> July Parish Council Meeting at 7.30pm</li> </ul>
18/135	<b>Close of Meeting</b> Items for future agendas: <ul style="list-style-type: none"> <li>- Adoption of Data Breach policy (July)</li> </ul>

