

# Wickham Bishops Parish Council

*Parish Councillors:*

I S F MacGregor (Chairman)  
 Mrs A Mickelsen (Vice Chairman)  
 H M Bass  
 P J Bates  
 Mrs R Johnson  
 S J Nicholas  
 Mrs R M Pink CBE  
 B F Sayers  
 I D Wardrop



*Parish Clerk:*

Mrs L J Rowland  
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1<sup>st</sup> October 2014

The Public and Press are invited, and all Councillors are summoned, to attend the forthcoming meeting of Wickham Bishops Parish Council.

The meeting will be held on **Tuesday 7<sup>th</sup> October 2014 at 7.30 pm** in the Village Hall Boardroom, where the under-mentioned business is proposed to be transacted.

<b>AGENDA</b>	
<b>Of Parish Council Meeting to be held on Tuesday 7<sup>th</sup> October at 7.30 pm in the Village Hall Boardroom</b>	
<b>Item</b>	<b>Subject</b>
<b>14/179</b>	<b>Those Present and Apologies for Absence</b> To receive and accept apologies for absence
<b>14/180</b>	<b>Declaration of Interests and Compliance with the Ethical Framework</b> To receive from Councillors any Disclosable Pecuniary Interests, Other Pecuniary Interests, and Non-Pecuniary Interests relating to matters to be considered at the meeting
<b>14/181</b>	<b>Approval of Minutes</b> To approve the minutes of the Parish Council meeting held on 2 <sup>nd</sup> September 2014 To approve the minutes of the Finance Committee meeting held on 12 <sup>th</sup> September 2014 To approve the minutes of the Planning Committee meeting held on 12 <sup>th</sup> September 2014
<b>14/182</b>	<b>Reports on Progress of Previous Minutes' Items</b> <ul style="list-style-type: none"> <li>- 14/158 Parish Council's submitted responses now showing on MDC's website.</li> <li>- 14/109 Wickham Hall Lane: further highways works completed.</li> <li>- 14/129 Salt bag partnership: 36/42 bags now allocated; map attached.</li> <li>- 14/131 Mitre car park: new owners obtaining quotes, building refurbishment underway.</li> <li>- 14/136 Mr. A. Calvert agreed to speak on Heybridge Garden Suburb plans at Nov. meeting.</li> <li>- 14/141 Old Rectory pond overflow: raised with ECC Highways Enquiry 2347299.</li> <li>- 14/153 Neighbour notification of planning applications: response received advising no change; direct neighbours notified via letter and site notice.</li> <li>- 14/153 Unauthorised road access between Mapstones and Ballingdon, Maypole Road: MDC responded that no breach of planning regulations has occurred.</li> <li>- 14/165 Lead theft from Village Hall roof police response.</li> </ul>

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<b>14/183</b>	<b>Chairman's Report</b>
<b>14/184</b>	<b>Clerk's Report</b>
<b>14/185</b>	<b>Correspondence Requiring Decisions:</b> - Request from Essex Air Ambulance for a grant
<b>14/186</b>	<b>General Correspondence to Note:</b> - Letter from Mr. A. Calvert agreeing to present North Heybridge garden suburb plans; - Letter from EALC suggesting all local councils adopt a policy on publishing of photographs; - Letter from Master Telford regarding playground repairs; - TPO No. 3/14 The Summer House, Back Lane made by MDC 24 September 2014
<b>14/187</b>	<b>Police Report</b> To discuss the changes to Community Policing and agree a response, if any
<b>14/188</b>	<b>Neighbourhood Watch Report</b> To receive a report from the NHW co-ordinator
<b>14/189</b>	<b>Public Forum</b> A maximum of 15 minutes with no more than 3 minutes per person
<b>14/190</b>	<b>Planning Applications and Decisions</b> To decide the Council's response to applications and appeals received from Maldon District Council Applications: - FUL/MAL/14/00685 Site Adjacent to Ashcroft, Kelvedon Road, Great Totham - FUL/MAL/14/00917 Bouncers Wickham Hall Lane Wickham Bishops - HOUSE/MAL/14/00905 37 Holt Drive Wickham Bishops - FUL/MAL/14/00732 Mackmurdos Beacon Hill Wickham Bishops - HOUSE/MAL/14/00854 The Grange 16A Grange Road Wickham Bishops Appeals: - FUL/MAL/14/00441 Land between Mapstones and Ballingdon Maypole Rd Great Totham To note decisions made by Maldon District Council: - None received
<b>14/191</b>	<b>District Council Report</b> To receive a report from District Councillor Bass
<b>14/192</b>	<b>EALC Report</b> To receive a report from EALC representative Cllr Mrs Pink
<b>14/193</b>	<b>Finance</b> To note the balances and previously agreed list of payments To discuss and agree any further spending proposals: - None To approve publication of the Annual Return on the website
<b>14/194</b>	<b>Monthly Councillor Surgeries</b> To receive the September 20 <sup>th</sup> surgery report To decide the attendees for next surgery on Saturday 18 <sup>th</sup> October 11.00 am to noon

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	To note the dates of future surgeries: - 15th November
<b>14/195</b>	<b>Emergency Planning Survey</b> To formulate and approve the plan to survey residents to establish a list of those needing particular support during an emergency event and those willing to help.
<b>14/196</b>	<b>Traffic Calming</b> To consider the status of the outstanding traffic calming measures and to formulate and approve a plan for further action.
<b>14/197</b>	<b>Progress Reports from Committees and Councillors – No Decisions Required</b> Amenities, BHSA, Emergency Planning, Environment & Street Cleaning, Highways, Planning Committee, Public Rights of Way, Traffic Calming & Speedwatch, Transport, Website & Publicity.
<b>14/198</b>	<b>General Village News</b>
<b>14/199</b>	<b>Exclusion of Press and Public</b> To pass a resolution that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business to be discussed, it is the opinion of the Council that the press and public now be excluded from the meeting.
<b>14/200</b>	<b>Document Retention and Email Management Policies</b> To discuss, approve and adopt the policies.
<b>14/201</b>	<b>Dates of Next Meetings</b> Friday 17 <sup>th</sup> October 2014 Planning Committee Meeting at 11.30am Tuesday 4 <sup>th</sup> November 2014 Full Council Meeting at 7.30pm
<b>14/202</b>	<b>Close of Meeting</b> Items for November agenda: - Publication of photographs policy - Any further agenda items for consideration to the Chairman and Clerk by Friday 24 <sup>th</sup> October.

Notice is hereby given that, should there be plans to discuss, a Planning Meeting will be heard on **Friday 17<sup>th</sup> October 2014** at 11.30am in the Village Hall Boardroom. Members of the public are welcome to attend.

**Please Note** any plans to be discussed will be listed on the Parish Council noticeboard (outside One Stop) prior to the meeting.