

Wickham Bishops Parish Council

Parish Councillors

I D Wardrop (Chairman)
Mrs A Mickelsen (Vice Chair)
H M Bass
P J Bates
R Clarke
P D Layley
S Morgan
C Nappo
J Williams



Winner Best Kept Village 2009, 2015
3rd Place Essex Village of the Year 2015
www.wickhambishopsparishcouncil.org

Parish Clerk

Mrs L A Bailey
Wickham Bishops Parish Council
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28th August 2025

The Public and Press are invited, and all Councillors are summoned, to attend the forthcoming meeting of Wickham Bishops Parish Council to be held on **Tuesday 2nd September 2025 at 7.30pm** in the Village Hall Boardroom where the under-mentioned business is proposed to be transacted.

Lorraine A Bailey, Parish Clerk

AGENDA Meeting of Wickham Bishops Parish Council to be held on Tuesday 2nd September 2025 at 7.30pm	
Item	Subject  = decision(s) to be made
25/169	Those Present and Apologies for Absence To receive and accept apologies for absence.
25/170 	Declaration of Interests and Compliance with the Ethical Framework To receive from Councillors any Disclosable Pecuniary Interests and Non-Pecuniary Interests relating to matters to be considered at the meeting.
25/171 	Approval of Minutes To approve Minutes of the Parish Council Meeting held on 1 st July 2025 To approve Minutes of the Extraordinary PC Meeting held on 5 th August 2025
25/172	Chairman's Report
25/173	Clerk's Report
25/174	Public Forum - a maximum of 15 minutes with no more than 3 minutes per person Chairman to suspend the meeting to allow the public to make representations on agenda items
25/175	Planning Applications and Decisions <u>To agree a response to the following Applications:</u>  25/00644/HOUSE Friars Lawn, 12 Witham Road Front and rear extensions including rooms in roofspace with alterations to fenestration, addition of rooflights and balconies.  25/00671/WTPO 4 Wellands Oak tree, crown reduce by 1.5m  25/00525/HOUSE Endeavour Cottage, 16a School Road Single storey rear extension with glazed link connection with the existing dwelling, first floor side extension with addition of dormer. Alterations to fenestration.

	To note the following delegated to the Clerk: 25/00625/LDP 19 Church Green Claim for lawful development certificate for a proposed porch. No comment. To note the following decisions made by MDC: 25/00558/VAR 27 Holt Drive Variation of conditions 2 & 3, 25/00034/HOUSE. APPROVED 25/00491/FUL Land at 35 Church Road Detached 2-storey 3-bed house. APPROVED 25/00552/LDP Ravello Maypole Road Claim for lawful development certificate for proposed single storey side extension. REFUSED To note the following Tree Preservation Order made by MDC on 19th August: TPO 07/25 Land adjacent Crispins, Grange Road
25/176	Land rear of 9 Church Road – to note further developments, if any
25/177 	Traffic Calming & Highway Matters - To note road traffic collisions and response from Cllr Cunningham at ECC re Five Corners junction and whether a formal approach to the LHP should be pursued. - To note closure of Station Road 1st – 5th September and correspondence between Chairman and Cllr Cunningham about diversion through Wickham Hall Lane and consider further steps. - To note update on Community Speedwatch and correspondence with Essex Police and Police, Fire & Crime Commissioner. - To note additional traffic due to Langford Road closure/diversion, Highways response to Blue Mills temporary traffic light suggestion and correspondence from residents. - To note surface water alleviation works, Church Road, from 8th September. - To note closure/diversion Bridleway 19 due to unsafe bridge. - To note closure of Blue Mills Hill 15th September for 3 days for new water connection.
25/178 	Bus Shelter, Witham Road – to note request from ECC to apply for a licence
25/179 	Essex and Suffolk Water Masts Proposals, update and report on progress
25/180	District Councillor Report To receive a report from District Councillor Morgan
25/181	County Councillor Report To receive a report from County Councillor Durham
25/182 	Finance - To note Final External Auditor Report and agree action, if necessary - To note bank balances and agree list of payments for the month
25/183	To note traffic management costs for Remembrance Day as obtained by Little Braxted PC
25/184 	Governance - To review and formally re-adopt the Equality & Diversity Policy - To formally adopt a new IT Policy (as per changes to Practitioners' Guide 2025)
25/185	Progress Reports from Councillors – no decisions required The Pant & Blackwater Restoration Plan (Cllr Bass) - Footpath Volunteers, allocation of paths, tools etc. - Six Walks Footpath booklet

25/186 	Correspondence - EALC AGM, Thursday 25th September 6.30pm – 9pm Public consultation on Essex Transport Strategy (deadline 24th September) Supported Local Bus Services 2025 Consultation (deadline 27th October)
25/187 	Parish Council Surgeries - Note July & August surgery requests (if any) and consider action if required - Saturday 20th September surgery - agree attendance
25/188	General Village News and Events to Note
25/189	Date of Next Meeting: Parish Council Meeting, Tuesday 7 th October 7.30pm, Village Hall Boardroom Parish Council Meeting, Tuesday 4 th November 7.30pm, Village Hall Boardroom
25/190	Close of Meeting